

Dylan Hughes and Peter Mullen  
*Clerks to the Council /*  
*Clercod i'r Cyngor*

*Tel/Ffôn:* 01978 754776

*E-mail/E-bost:* gwersylltcommunitycouncil@outlook.com

www.gwersylltcommunitycouncil.co.uk

Gwersyllt Community Resource Centre  
Second Avenue  
Gwersyllt  
Wrexham  
LL11 4ED

3 December 2020

Dear Councillor

Your attendance is requested at a **virtual MEETING of the GWERSYLLT COMMUNITY COUNCIL** to be held on **WEDNESDAY, 9 DECEMBER 2020** at **7.00 p.m.** for the transaction of the business specified below.

Yours sincerely



Clerk to the Council

**Note:** In accordance with previously agreed arrangements, the Council will endeavour to complete its business by 8.45 p.m.

#### AGENDA

1. Apologies for Absence:
2. Declarations of Personal Interests:
3. Public Questions: Any Members of the public wishing to make representations, ask questions or give evidence should advise the Clerks to the Council by not later than 5.00 p.m. on Tuesday, 8 December.
4. Minutes: To receive and, if found correct, confirm the Minutes of the Annual Meeting of the Council held on 18 November 2020 (Copy attached).
5. Policing in the Community:

6. **Community Agent:** To receive an information report from the Community Agent for the month of November 2020.

7. **Street Lighting:**

(i) **Faulty Lights:** Members to report any issues giving cause for concern.

(ii) **Street Lighting - Update:** Clerk to report.

8. **Community Well-being Sub-Committee:** To receive an update.

9. **Planning Matters:**

(i) **Applications for Planning Permission:** To consider the following applications for planning permission:

- P/2020/ – Works to Trees Protected by Tree Preservation Order WCBC 229 – 17 Celtic Road, Summerhill
- P/2020/ 0753– Works to Trees Protected by Tree Preservation Order DT2 – 1951 – Stansty Park Estate, Griffiths Road, Wrexham
- P/2020/ – 0756 – Change of Use from B1 to D1 Children’s Education Centre, Railbridge Court, Main Road, Rhosrobin

Details of the above-mentioned applications can be viewed at

[www.wrexham.gov.uk/plans](http://www.wrexham.gov.uk/plans)

(ii) **Section 78 Appeal – Land Adjacent to Llay Hall Riverside Business Park, Off Mold Road, Cefn-y-Bedd:** To note that an appeal has been made to the Welsh Ministers in respect of the above-mentioned site and will be determined by an Inspector appointed by the Welsh Ministers.

10. **Members’ Issues/Concerns:**

(i) **Proposed Nomination for Community Champion Award:** Councillor David Griffiths to report.

(ii) **Other Issues/Concerns:** Members to report accordingly.

11. **Clerk’s Update:**

**12 . Information Items:**

(i) **Precept Payment Schedule and Tax Base 2021/22:** To note the attached letter from the Chief Officer – Finance and ICT, Wrexham County Borough Council.

(ii) **Appropriate Sum Under Section 137 (4) (A) of the Local Government Act 1972 – Section 137 Expenditure Limit 2021-22:** To note the attached letter from Judth Cole, Local Government Finance and Workforce Partnership Division.

**13. Accounts for Payment:**

**IT IS RECOMMENDED THAT UNDER THE PROVISIONS OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THE PUBLIC AND REPRESENTATIVES OF THE PRESS BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLWING ITEM OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED.**

**14. Tan-yr-Allt, Sydallt – Quotations for Resurfacing the Mini Football Pitch:**  
Clerk to report.

**15. Internal Auditor’s Report for 2019/20:** Clerk to report.

**Minutes of a (virtual) Meeting of Gwersyllt Community Council  
held on Wednesday, 18 November 2020**

**Members**

Councillor \*Mike Wilde, Chair  
Councillor David Edwards, Vice-Chair

Councillors Mark Bostock  
\* Annette Davies  
Martyn Davies  
David Griffiths  
\*Raymond Hughes  
Arfon Jones  
Arthur Jones  
Gwenfair Jones

Councillors Mrs Sheelagh Jones  
\*Jayne Parlour  
Phil Rees  
Jackie Roberts  
Louise Roberts  
\*Barrie Warburton  
Dennis Wynne

\* Absent

(In the absence of the Chair, the Vice-Chair presided)

**37. APOLOGIES FOR ABSENCE**

Reminding Members that this meeting had been convened in accordance with The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020, the Clerk reported apologies for absence from Councillors Mike Wilde, Annette Davies, Raymond Hughes, Jayne Parlour and Barrie Warburton, which the Council found acceptable.

**38. DECLARATIONS OF PERSONAL INTERESTS**

Councillor Gwenfair Jones gave notice that she proposed to declare a personal interest in agenda item 13 (Planning Matters).

**39. PUBLIC QUESTIONS**

The Clerk advised that no public questions had been received for discussion at this meeting.

**40. MINUTES**

**RESOLVED – That the Minutes of the Meeting of the Council held on 21 October 2020 be received and confirmed as a correct record.**

**Matters arising –**

**Page 3 - Minute 27 (ii) - Street Lighting - Royal Court Sheltered Unit - Request for Additional Lighting** - By way of clarification, Councillor David Griffiths reported that he had requested Julie Francis in Wrexham Council's Housing and Economy Department to investigate this matter

**Page 6 - Minute 33 (iv) - Gwersyllt CP School - School Crossing Patrol Service** - The Clerk reported a response from Mr. Graham Lloyd of Wrexham Council, advising that a person interested in covering this position, pending the return to work of the current postholder, had submitted an application form to the Council's Human Resources Department. As for the Community Council's request for a permanent pedestrian crossing to be provided at this location, Mr. Lloyd advised that he would be consulting with the Council's engineering team and would update the Community Council in due course.

**Page 7 - Minute 34 (v) - Proposed Installation Defibrillator for Maes Gwyrdd, Griffiths Road** - Councillor Gwenfair Jones and the Clerk reported that, following further discussions, this installation could now proceed without imposing any obligations on the Council. Several Members applauded the efforts of the residents of Maes Gwyrdd in pursuing this matter.

Following a brief discussion on the Council's decision to acquire a number of defibrillators for installation at various local sites, several Members remarked that a number of issues needed to be clarified, including responsibility for the provision of batteries.

**Page 7 - Minute 34 (vi) - Christmas Lights** - A Member expressed concern that the decision to approve the provision of a Christmas lighting scheme at Bradley Village Hall had been taken without prior reference to the Christmas Lights Working Group, suggesting that in future all such proposals should be progressed via the Working Group with recommendations presented to Council for consideration. In reply, the Clerk reminded Members that this provision would be funded from the monies allocated for Christmas lighting in the current year's budget and advised that in future all such projects would be brought to the Working Group's attention prior to referral to Council.

#### **41. POLICING IN THE COMMUNITY**

(PCSO Lana Kelleher-Lightwood was in attendance for this item)

A Member expressed his thanks to PCSO Lana Kelleher-Lightwood for all her efforts in responding to recent problems at Alyn Waters Country Park.

The following additional matters were raised during discussion:

- a Member reported a recent spate of late night thefts at residential properties involving milk bottles and other items;
- Members were pleased to hear from Lana that there had been very few reports of anti-social behaviour on Bonfire Night;
- Lana advised that she would look into recent reports about someone trying doors in the First Avenue and Heol Hyfryd area and requested Councillor Phil Rees to provide further details to assist her enquiries; and
- a Member mentioned fly-tipping in Daisy Field and asked Lana to keep the site under observation.

A Member requested the Council to consider the purchase of a speed gun to assist Lana and the local policing team in carrying out speed checks and, as a result, the Clerk was asked to obtain costings for Members' consideration.

The Clerk reminded Members that, in accordance with previous instructions, he had contacted Wrexham Council on a number of occasions about the possible provision of vehicle activated signs at various sites, but that, unfortunately, he had yet to receive a response. Councillor David Griffiths advised that he would take up the matter with the relevant Chief Officer.

#### **42. COMMUNITY AGENT SCHEME**

The Community Agent's report for the month of October 2020 was submitted.

Members noted the report.

#### **43. STREET LIGHTING**

In responding to Members' comments about faulty street lights at various locations, the Clerk reported that many recently reported faults had not yet been attended to owing to the fact that Jones Lighting Ltd. had a number of key members of staff off sick at this time. Nevertheless, the company had given an assurance that it would make every effort to address the various faults in the near future. The Clerk added that he would continue to pursue these matters with the company and follow up the Council's project to provide a number of drop-down columns.

Commenting further, the Clerk reported that Members were invited to identify possible locations for the provision of additional and/or replacement lighting and outlined the standard costings associated with such provision. Members were, therefore, requested to inform the Clerk if they had any such suggestions

#### **44. OPEN ACCESS YOUTH PROVISION IN GWERSYLLT**

Members considered the Caia Park Partnership's Quarter Two report in respect of the Open Access Youth Provision scheme.

In particular, Members noted the positive messages outlined in the report especially with respect to the following:

- increased level of engagement
- positive response to the creation of a Facebook page, the use of shelter sessions and the introduction of quizzes
- steps taken to highlight the importance of the current social distancing rules
- reductions in levels of anti-social behaviour
- partnership working with Glyndwr University aimed at developing a fully digital youth provision service

**RESOLVED -**

**(i) That the Quarter Two Monitoring Report be noted.**

**(ii) That representatives of Caia Park Partnership be invited to attend the January or February 2021 meeting of the Council to present their next monitoring report and outline their proposals, and estimated costings, for 2021/22.**

#### **45. PLAY PROVISION IN GWERSYLLT**

Members considered two letters from Wrexham Council, one from Jay Davies in Play Development, and one from Gareth Stapley, Assistant Team Lead - Play and Youth, about playwork provision in the financial year 2021/2022. In introducing the matter, the Clerk drew attention to the current year's provision as approved and funded by the Community Council, the expected costs of playwork sessions in 2021/22 and Wrexham Council's offer to discuss with individual community councils their specific needs.

Commenting, briefly, on the matter, a Member remarked that it was important to put in place a service level agreement to assist the Community Council in monitoring the effectiveness of playwork sessions.

#### **RESOLVED -**

**(i) That a meeting of the Play Areas Sub-Committee be arranged to discuss the matter in more detail with a view to possible options being agreed for consideration by Council.**

**(ii) That the Clerk seek the views of Wrexham Council's Play Development team as to the success of the playwork project in Sydallt.**

#### **46. ACTIVE 8 GYM - APPLICATION FOR FINANCIAL ASSISTANCE**

Consideration of this application was deferred pending receipt of more information about the applicant's finances and clarifying the Council's interest, if any, in the site occupied by Active 8 Gym.

#### **47. ROYAL BRITISH LEGION POPPY APPEAL**

Members were reminded that the Council had yet to make a donation to this year's Poppy Appeal and discussed a number of suggestions taking account of the fact that the Royal British Legion's fundraising efforts had been hard hit owing to the outbreak of coronavirus.

**RESOLVED – That a donation of £1000 be made to the Royal British Legion's Poppy Appeal 2020.**

(Councillors Gwenfair Jones and Phil Rees abstained from voting on this matter)

#### **48. COMMUNITY WELL-BEING SUB-COMMITTEE**

The Clerk reported that the Community Well-being Sub-Committee had met on 3 occasions to date. Acknowledging the Council's role as an enabler, the Sub-Committee was trying to establish what was being done at this time principally to help people living alone and to consider how the Council might support those efforts. To this end,

discussions had been held with the two local Churches and a meeting with AVOW was scheduled to take place next week.

Councillor Phil Rees, as Chair of the Sub-Committee, reported further and advised that, having considered a number of ideas, the Sub-Committee was focusing on the possible provision of a Christmas Dinner for people living alone. He added that Holy Trinity Church was looking to develop a craft project and that the Sub-Committee was considering how the Council might support this.

Councillor Rees and the Clerk were thanked for their update

#### **49. PLANNING MATTERS**

##### **(i) Applications for Planning Permission:**

The Clerk sought Members' instructions on a number of recent applications for planning permission.

**RESOLVED - That the Local Planning Authority be advised that the Council has no objection to the following applications for planning permission:**

- **P/2020/0701 - Replacement Garage and Access Alterations - Transvaal House, Blue Bell Lane, Pandy, SUBJECT to the application satisfying all relevant building regulation and planning requirements**
- **P/2020/0719 - Boundary Wall - Belvedere, GlanLlyn Road, Bradley**
- **P/2020/0767 - Front Porch Extension - 11 Mold Road Estate, Gwersyllt**

**(ii) Section 78 Appeal - Garage, Land Adjacent to Spectrum Garden Centre, Mold Road, Cefn-y-Bedd** - Members noted that a Section 78 Appeal had been made to the Welsh Ministers in respect of the above site following the determination of the application by the Local Planning Authority

(In accordance with the Members' Code of Conduct, Councillor Gwenfair Jones declared a personal, but non-prejudicial interest in this matter by virtue of her role as a member of Wrexham County Borough Council's Planning Committee and remained in the meeting taking no part in the discussion or voting.)

#### **50. MEMBERS' ISSUES/CONCERNS**

**(i) Planting of Bulbs in Bryn Coed, Gwersyllt** - Councillor Gwenfair Jones asked whether the Council would consider funding the purchase of spring bulbs for planting in Bryn Coed.

Members **agreed** this proposal and requested that a costing be obtained.

A Member called for the installation of a handrail on a path by Bryn Coed, frequently used by wheelchair users and mothers with prams.

**(ii) Provision of Dedicated Street Cleaner in Gwersyllt** - Further to Minute 18 (23 September 2020), the Clerk reported a response from Mr. Kerry Williams, Head of Service



(Operations), Wrexham Council, indicating that the Council was not looking to make any significant changes within its Streetscene department as it assigned street cleaners on an operational basis and deployed them where the need was greatest. The response went on to say that the Gwersyllt area had received extra resource over the last few weeks as the workload demanded.

The Clerk was asked to reply to Mr. Williams, calling for the matter to be reconsidered in light of Members' comments that the community of Llay has a dedicated street cleaning service.

**(iii) Faulty Street Light Outside 4 Maes Alyn, Rhosrobin** - In answer to a Member's comment, the Clerk advised that Jones Lighting Ltd. had been made aware of this fault.

## **51. CLERK'S UPDATE**

**(i) December Meeting of the Community Council** - The Clerk reminded Members that the next meeting of the Council was scheduled to be held on Wednesday, 9 December, but asked whether the Council would want to meet on the third Wednesday of the month (i.e. 16 December) instead, in line with current practice, given the restrictions associated with the coronavirus pandemic.

**RESOLVED - That the next meeting of the Council be held on Wednesday, 9 December.**

**(ii) Review of Electoral Arrangements for the County Borough of Wrexham** - The Clerk reported receipt of the Final Recommendations of the Local Democracy and Boundary Commission for the electoral arrangements for the County Borough of Wrexham that had been submitted to the Welsh Government for consideration. The Clerk made particular reference to the Commission's recommendation to split the Gwersyllt East and South electoral ward and to retain the existing arrangements for the Gwersyllt North and Gwersyllt West electoral wards. Insofar as the Gwersyllt Community Council electoral arrangements were concerned, the Commission had recommended an increase in the number of Community Councillors from 17 to 18 with the 4 wards served as follows:

East - 4 Members  
North - 5 Members  
South - 4 Members  
West - 5 Members

The matter was noted.

**(iii) Homestart AGM – Tuesday, 24 November 2020** - The Clerk advised that details of Homestart's forthcoming AGM would be circulated to Members.

## **52. WELSH GOVERNMENT CONSULTATIONS**

The Clerk reported receipt of the following Welsh Government consultations and commented briefly thereon:

- Proposed Establishment of the Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021
- Regulations to Establish Corporate Joint Committees

**RESOLVED - That the consultations be noted.**

### **53. INFORMATION ITEMS**

The following correspondence was received and noted:

**(i) Ysgol Bro Alyn - School Car Park** - A copy of the Headteacher's letter to parents and carers dated August 2020 concerning the use of the school car park.

**(ii) Donation to Hope House Children's Hospice** - A letter from Vanessa Baldry, Trusts Manager, thanking the Council for its generous donation of 1500.00.

**(iii) Bradley Village Hall - Provision of Christmas Lights** - A letter from Vervaine Edwards, Secretary, Bradley Village Hall Management Committee, expressing the Committee's thanks to the Council for funding the provision of Christmas lights for the Village Hall.

Referring to the letter mentioned in (i) above, a Member expressed concerns about the parking problems in Delamere Avenue following the School Governing Body's decision to stop parents and carers from using the school car park when dropping children off in the mornings and when collecting them at the end of the school day. It was understood that Wrexham Council's Highways team had been requested to look into the possible introduction of double yellow lines in Delamere Avenue.

### **54. ACCOUNTS FOR PAYMENT**

**RESOLVED –**

**(i) That payment of the following accounts be approved:**

- **Wrexham County Borough Council – Recharge for Council Agenda – September 2020 - £34.34 (£28.62 + VAT)**
- **Wrexham County Borough Council – Recharge for Council Agenda – October 2020 - £222.59 (£185.49 + VAT)**
- **Wrexham County Borough Council – Supply & Lay Tarmacadam Path at Bradley Skate Park - £2,596.72 (£2,163.93 + VAT)**
- **Wrexham County Borough Council – Room Hire at Gwersyllt Community Resource Centre for Luncheon Club (£450.00) and Notice Boards for Clerks' Office (£55.85) and Management Fee for Sydallt Community Centre 2019/20 (£500.00) - £1,005.85 (no VAT)**
- **LITE Ltd – Festive Lighting 2020 (year 2 of 3-year contract) - £4,680.00 (£3,900.00 + VAT)**
- **LITE Ltd – Festive Lighting for Bradley Village Hall - £456.00 (£380.00 + VAT)**
- **R.J. Miles (James Garden Services) –Maintenance of the Memorial Garden– October 2020 - £157.50 (no VAT)**

- R.J. Miles (James Garden Services) – Alyn Waters- plants for large stone planter - £390.00 (no VAT)
- Scottish Power – Street Lighting invoices for the period 30/09/20-31/10/20 - £665.82 (£554.85 +VAT)
- JDH Business Services Ltd. – Internal Audit 2019/20 - £408.00 (£340 + VAT)

(ii) To endorse the action taken since the last meeting in approving payment of the following:

- AVOW – Salary Costs (November 2020) – £2,766.73

**55. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED - THAT UNDER THE PROVISIONS OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THE PUBLIC AND REPRESENTATIVES OF THE PRESS BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED.**

**56. ANNUAL INTERNAL AUDIT REPORT 2019/2020**

The Clerk submitted, for Members’ consideration, the Annual Return for the Council for the year ended 31 March 2020, together with the report of the Internal Auditor for 2019/20.

In introducing the matter, the Clerk drew particular attention to the various issues identified by the Internal Auditor and the Auditor’s recommended Action Plan, adding that a formal response to the report would be prepared for discussion at the next meeting of the Council.

**RESOLVED –**

- (i) That the Annual Return for the Council for the year ended 31 March 2020 be approved for submission to the External Auditor.
- (ii) That a response to the Internal Auditor’s report be considered at the next meeting of the Council.

**57. QUOTATIONS FOR RESURFACING THE MINI FOOTBALL PITCH AT TAN-YR-ALLT, SYDALLT**

The Clerk reported that Wrexham Council had received six quotations for this project, details of which had been circulated to Members in advance of this meeting.

A Member’s comment about one of the interested companies were noted.

**RESOLVED – That Wrexham Council be advised that the Community Council:**

- (i) supports this proposed scheme and wishes to give further consideration to the second and third lowest quotations; and

**(ii) requests a site meeting with the relevant Council Officer to discuss the matter further.**

-----

Pennaeth Cyllid/Head of Finance  
Mark S. Owen

Stryt y Lampint, Wrexham, LL11 1AR  
Lambpit Street, Wrexham, LL11 1AR  
Ffacs/Fax: 01978 292702 BT Text Phone: 01978 292067  
www.wrexham.gov.uk www.wrexham.gov.uk

Mr Peter Mullen  
Clerk to Gwersyllt Community Council  
Gwersyllt Community Resource Ctr  
Second Avenue  
Gwersyllt  
Wrexham  
LL11 4ED

Eich Cyf/our Ref  
Ein Cyf/Our Ref  
Dyddiad/Date  
Gofynner am/Ask for  
Rhif Union/Direct Dial  
E-bost/E-mail

27 November 2020  
Matthew Evans  
01978 292841

Dear Mr Mullen

### **Precept Payment Schedule & Tax base 2021/22**

The overall tax base for Wrexham County Borough Council and individual tax bases for each Community Council have been agreed. The details for your community council are provided below:

#### **Tax Base for 2021-22**

The tax base for your Community Council area for 2021-22 is : **3935**

#### **Budget Setting Meeting**

In order to meet the timetable to set the Council Tax Levels in February, your Community Council should agree its budget and provide the precept information by the 15 January 2021.

#### **Precepts**

Please note that all precepts should be sent to my Head of Service Revenues & Benefits, Matthew Evans on the attached form, stating the total amount that your Community Council wishes to raise through Council Tax.

This form can either be sent by:

1. E-mail it to: [matthew.evans@wrexham.gov.uk](mailto:matthew.evans@wrexham.gov.uk), or
2. Post to Matthew Evans, Head of Service Revenues & Benefits, Wrexham County Borough Council, Lambpit Street Offices, Wrexham, LL11 1WS

#### **Payment Schedule**

The schedule of payments of your precept will be as in the current year, Payments will be made by three equal instalments, on or before the fifth working day of April and the first working days of August and December.

Yours sincerely



Chief Officer – Finance & ICT

Rydym yn croesawu gohebiaeth yn Gymraeg.  
Byddwn yn ymateb i unrhyw ohebiaeth yn Gymraeg ac ni fydd hyn yn arwain at unrhyw oedi.  
We welcome correspondence in Welsh.  
We will respond to any correspondence in Welsh and this will not lead to any delay.

## Notice of Community Council Precept

Mr Peter Mullen  
Clerk to Gwersyllt Community Council  
Gwersyllt Community Resource Ctr  
Second Avenue  
Gwersyllt  
Wrexham  
LL11 4ED

Matthew Evans  
Head of Service Revenues & Benefits  
Wrexham County Borough Council  
Lambpit Street  
Wrexham  
LL11 1WS

Gwersyllt Community Council 2021/22 Precept

The Community Council met on ...../...../..... and has set its precept for the 2021/22  
Financial year at £.....

Yours sincerely

Mr Peter Mullen  
Clerk to Gwersyllt Community Council

Rydym yn croesawu gohebiaeth yn Gymraeg.  
Byddwn yn ymateb i unrhyw ohebiaeth yn Gymraeg ac ni fydd hyn yn arwain at unrhyw oedi.  
We welcome correspondence in Welsh.  
We will respond to any correspondence in Welsh and this will not lead to any delay.

ITEM 12 (ii)



Llywodraeth Cymru  
Welsh Government

Clerks of Community and Town Councils,  
Directors of Finance,  
County and County Borough Councils

26 November 2020

Dear Clerk,

**Appropriate Sum under Section 137(4) (A) of the Local Government Act 1972 -  
Section 137 Expenditure Limit for 2021-22**

This is to notify you that the appropriate sum for the purposes of section 137(4) (a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for 2021-22 is £8.41.

Section 137(1) of the 1972 Act permits each Community or Town Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2021-22 will be £8.41 per elector.

For the financial year 2021-22, the appropriate sum for the purposes of section 137(4) is calculated by applying the formula set out in Schedule 12B to the 1972 Act.

The Retail Prices Index increased by 1.1% between September 2019 and September 2020. This means that, by application of the formula, the maximum sum for 2021-22 increases from £8.32 to £8.41 per elector.

Yours sincerely

**Judith Cole**  
**Local Government Finance & Workforce Partnerships Division**