

Peter Mullen

*Clerk and Financial Officer /
Clerc a Swyddog Ariannol*

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9 Windrush Close
Wrexham
LL13 0NJ

9 May 2013

Dear Councillor

Your attendance is requested at the **ANNUAL MEETING** of the **GWERSYLLT COMMUNITY COUNCIL** to be held in the **GWERSYLLT RESOURCE CENTRE** on **WEDNESDAY, 15 MAY 2013** at **7.00 p.m.** for the transaction of the business specified below.

Yours sincerely



Clerk and Financial Officer

AGENDA

1. Apologies for Absence:
2. Election of Chairman of the Council for 2013/14:
3. Election of Vice-Chairman of the Council for 2013/14:
4. Declarations of Personal Interests:
5. Minutes: To receive and, if found correct, confirm the Minutes of the Meeting of the Council held on 17 April 2013 (Copy attached).
6. Policing in the Community: To discuss the Crime Reports for April 2013 with the PCSOs in attendance (Copies attached).

(Please note that the reports for the Gwersyllt North and Pandy have yet to be received).

7. Appointment of Representatives on Outside Bodies: To consider the appointment of representatives to serve on the following bodies for 2013/14:

- Sydalit Community Centre
- Summerhill Institute Management Committee
- Gwersyllt Resource Centre Management Committee
- The Park Sports Association

8. Urdd Gobaith Cymru – Application for Financial Assistance: (Copy attached).

9. Independent Remuneration Panel for Wales: Clerk and Financial Officer to report.

10. VAT – Claim for Refund for 2012/13: Clerk and Financial Officer to report.

11. The Council's Insurance Arrangements: Clerk and Financial Officer to report.

12. Street Lighting: To report any inoperative lights.

13. Planning Applications: To consider the following planning application:

- Extension and Refurbishment of Existing Foodstore – LIDL UK GMBH, Old Mold Road, Gwersyllt

14. Accounts for Payment:

15. Any other business



HEDDLU GOGLEDD CYMRU
Gogledd Cymru diogelach

NORTH WALES POLICE
A safer North Wales

GWERSYLLT EAST AND SOUTH

15/05/2013

PCSO Catherine Griffiths-Hughes: 07854329534
Catherine.Griffiths-Hughes2@nthwales.pnn.police.uk

Crimes for APRIL 2013

Burglary other than Dwelling (Sheds/Garages) -3

Outside building broken into and items stolen (Bradley) - Ongoing

Storage container broken into (Gwersyllt) - Undetected

Shop broken into (Gwersyllt) - Ongoing

Burglary - 0

Theft from Vehicle - 0

UTMV -0

Theft Other - 1

Shoplifting (Gwersyllt) - Ongoing

Interference with M/V - 0

Criminal Damage -1

Vehicle damage (Rhosrobin) - Undetected

Violence against a person - 1

Person assaulted (Gwersyllt) - Ongoing

Robbery - 0

ASB - 6

Person reporting prank calls (Rhosrobin)

Report of youths riding a mini motor (Gwersyllt) - Negative sightings

ASB Personal persons have fallen out and receiving text messages
(Gwersyllt) - Ongoing

Reporting youths being a nuisance on the green (Gwersyllt) - Not a soul about

ASB Personal persons have fallen out (Gwersyllt)

ASB Personal neighbourhood dispute (Gwersyllt) - Ongoing

A	B	C	D	E	F	G	H	I	J	K
Gwersyllt South&East	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13
Burg other than dwelling	1	5	6	6	0	1	1	5	2	3
Burg Dwelling	0	0	0	1	0	1	0	1	0	0
Theft from Vehicle	0	2	2	2	0	2	0	1	0	0
Theft and handling				7	4	2	5	6	3	1
Violence against person	3	7	3	6	4	10	2	7	2	1
Criminal Damage	7	2	10	5	3	5	3	2	2	1
ASB							10	10	7	6
Fraud	0	1	1	1	1	0	0	0	0	0
UTMV				1	0	0	0	0	1	0
Vehicle interference						1	0	0	0	0
Robbery						0	0	1	0	0
TOATAL	11	17	22	29	12	22	21	33	17	12



GWERSYLLT WEST

15/05/2013

PCSO Rebecca Stallard: 07854 337780
Rebecca.Stallard@nthwales.pnn.police.uk

Crimes for April 2013

Burglary other than Dwelling (Sheds/Garages) - 0

Burglary - 3

Entry to garage, nothing taken.
Front and rear door damaged, no entry gained (family related).
Money taken (possibly family/friend related, no signs of forced entry).

Theft from Vehicle - 0

UTMV - 0

Theft Other - 2

Money taken (family related).
Money taken (possibly family/friend related).

Criminal Damage - 1

Resource Centre - plants damaged.

Assaults - 2

Person assaulted

Vehicle Interference - 0

ASB - 14

ASB personal - Neighbour dispute x 2
ASB personal - Family dispute
ASB personal - Youths banging on doors x 2
ASB personal - Youths playing football in street x 2
ASB nuisance - Youths drinking/anti-social behaviour x 7

1	Gwersyllt West	Jan-13	Feb-13	Mar-13	Apr-13
2	Violence against person	4	1	3	2
3	Burglary	2	0	0	3
4	BOTD	1	6	0	0
5	Theft other	0	0	1	2
6	Theft from vehicle	0	0	0	0
7	UTMV	0	0	0	0
8	Criminal damage	2	4	5	1
9	Vehicle Interference	0	0	0	0
10	ASB	13	8	8	14
11	TOTAL	23	19	17	22

**Minutes of a Meeting of Gwersyllt Community Council held at the Gwersyllt
Resource Centre on Wednesday, 17 April 2013**

Members

Councillor Mrs. Sheelagh Jones, Chair
Councillor Michael Williams, Vice-Chair

Councillors	Martyn Davies	Councillors	* Sarah Morris
	David Edwards		Charles Rigby
	Bob Gray		* Mrs. Jackie Roberts
	David Griffiths		Mrs. June White
	Raymond Hughes		Mike Wilde
	Arfon Jones		Mrs. Maureen Williams
	*Mrs. Gwenfair Jones		Dennis Wynne
	Bernie McCann		

* Absent

165 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Mrs. Gwenfair Jones and Mrs. Jackie Roberts.

166 MINUTES

RESOLVED - That the Minutes of the Meeting of the Council held on 20 March 2013 be received and confirmed as a correct record, subject to the following correction:

Councillor Charles Rigby to be shown as absent in the record of attendance

167 VARIATION IN ORDER OF BUSINESS

It was agreed that Agenda Item 18 (Future Development of the Council's Website), Agenda Item 19 (Service Level Agreement – Gwersyllt Outreach Service) and Agenda Item 20 (Memorial Gardens, Old Mold Road, Gwersyllt – Quotations) be brought forward and dealt with prior to the Council's other business.

168 EXCLUSION OF PRESS AND PUBLIC

It was therefore -

RESOLVED – That under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press be excluded from the meeting during consideration of the items of business referred to in Minutes 169, 170 and 171 as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

169 FUTURE DEVELOPMENT OF THE COUNCIL'S WEBSITE

Further to Minute 116 of the Council (20 February 2013), the Clerk and Financial Officer submitted a quotation from Michele Walker, Website Design and Social Media, for revising the Council's website using a content management system to take account of ideas put forward by the Working Group set up by Council to consider the future development of the site.

Michele was thanked by Members for her work in this matter.

RESOLVED –

(i) That the quotation now submitted be accepted and that steps be taken to provide improved images for the website.

(ii) That design proposals be prepared for discussion by the Working Group prior to referral to Council.

170 SERVICE LEVEL AGREEMENT - GWERSYLLT OUTREACH SERVICE

Further to Minute 163 of the Council (20 March 2013), the Clerk and Financial Officer reported that a Working Group comprising the Chair of the Council, together with Councillors Ray Hughes, June White, Mike Wilde and Maureen Williams, had met prior to this meeting to consider a possible way forward for the Council once its existing service level agreement (SLA) with the Wrexham and District Citizen's Advice Bureau (CAB) comes to an end later this year.

The Clerk and Financial Officer read out the Working Group's recommendations and referred, briefly, to his informal consultations with other potential service providers.

Members of the Working Party elaborated on the reasons for their recommendations.

RESOLVED –

(i) That, having regard to the decision taken by Council at its meeting on 19 December 2013 (Minute 80 refers), the CAB's invoice dated 14 March 2013 for £1500 in respect of the increased service provision in Gwersyllt be paid.

(ii) That the CAB be advised that, once the existing service level agreement (SLA) comes to an end, the Council is prepared to enter into a new SLA subject to the following conditions:

- **The new agreement to be a one year agreement only**
- **The Council's grant to be paid quarterly in advance, subject to the provision, every 6 months, of appropriate monitoring information with a representative of the CAB formally presenting such information to Members at a Council meeting.**
- **The new agreement to make provision for the various performance indicators (and other information) as set out in paragraph 2.16 of the**

Clerk and Financial Officer's previously submitted report to Council (Minute 163, 20 March 2013 refers).

- **The CAB to provide an assurance that the Council's annual grant will not exceed the annual grants made by other local community councils for a similar service.**

(In accordance with the Council's Code of Conduct for Members, Councillor David Griffiths declared a personal, but non-prejudicial interest in this matter (by reason of the fact that the CAB's Chief Executive was known to him) and remained in the meeting taking part in the discussion and voting thereon.)

171 PROPOSED WORKS TO MEMORIAL GARDENS, OLD MOLD ROAD, GWERSYLLT - QUOTATIONS

With reference to Minute 152 of the Council (20 March 2013), the Clerk and Financial Officer presented, for Members' consideration, details of the various quotations received by the Council.

RESOLVED –

(i) That the quotation submitted by Mr. Ian Clarke for repainting the gates, railings and benches be accepted.

(ii) That the quotation submitted by Mr. Jonathan Twiss for trimming the top and side of the yew hedge be accepted.

(iii) That the quotation submitted by Mr. D. Pritchard for clearing the cobbled area of moss and repointing as necessary be accepted.

(In accordance with the Council's Code of Conduct for Members, Councillor Bernie McCann declared a personal and prejudicial interest in this item of business (by reason of the fact that one of the contractors who had submitted a quotation was known to him personally) and left the meeting during consideration of the matter taking no part in the discussion or voting thereon.)

(IN OPEN SESSION)

172 POLICING IN THE COMMUNITY

In the absence of the local PCSOs, consideration of the monthly crime reports was deferred.

173 DRAFT POLICE AND CRIME PLAN

Further to Minute 146 of the Council (20 March 2013), the Clerk and Financial Officer submitted a letter from the Police and Crime Commissioner for North Wales, Mr. Winston Roddick, CB QC, in response to the Council's comments on his Draft Police and Crime Plan.

In particular, the Police and Crime Commissioner advised that he had requested the Chief Constable to provide him with relevant details as to the deployment of the additional PCSOs and that he would forward the information to the Council in the near future, adding that the Council might wish to contact Superintendent Sacha Hatchett and/or Chief Inspector Neil Maxwell who were responsible for policing locally.

In addition, the Police and Crime Commissioner acknowledged that the Youth Justice Service had seen reductions in its funding during recent years and advised that he was immensely impressed by the work that this Service had undertaken locally, adding that he was keen to see this work continuing. He shared the Council's concerns for the future of such important services and would continue to work closely with partners to manage future challenges which might arise and to identify the most appropriate solutions.

RESOLVED - That the Police and Crime Commissioner's response be noted..

174 NEW URBAN VILLAGES COMMUNITIES FIRST PROGRAMME

Members considered a letter from Mr. Andrew Harradine of the Assets and Economic Development Department, Wrexham County Borough Council, outlining the new Urban Villages Communities First Programme and offering to attend a future meeting of the Council to explain the programme in more depth and in order to hear from Members about relevant priorities in the Gwersyllt area.

RESOLVED – That arrangements be made for Mr. Harradine to attend a future meeting of the Council.

175 CONTRACT FOR PROVISION OF A SCHOOL HOLIDAY PLAY WORK PROJECT IN 2013/2014

The Clerk and Financial Officer reported receipt of a letter from the Contracts and Commissioning team in the County Borough Council's Adult Social Care Department, requesting the Community Council to approve the proposed contract for the provision of a school holiday play work project in Gwersyllt in 2013/2014. Details of the service to be provided were presented, with the Clerk and Financial Officer explaining that the Council had made the necessary provision for this service in its budget for the current financial year.

RESOLVED – That the Clerk and Financial Officer be authorised to sign the contract on behalf of the Council.

176 HOLY TRINITY CHURCH, GWERSYLLT – MAINTENANCE OF CHURCH YARD

The Clerk and Financial Officer reported a request on behalf of Gwersyllt PCC for payment of the Council's annual maintenance grant of £4000 for this purpose, provision for which had been made in the Council's budget for the current financial year.

RESOLVED – To approve payment of the Council’s annual maintenance grant of £4000.

177 INCOME/EXPENDITURE STATEMENT AND BANK RECONCILIATION

The Clerk and Financial Officer presented his income/expenditure statement and bank reconciliation as at the end of the financial year 2012/2013.

In commenting on the matter, the Clerk and Financial Officer reported that the interim audit of the Council undertaken in December 2012 had now been completed and that the Internal Auditor had thanked the Council for its response thereto. Members were reminded that the Annual External Audit of the Council would be undertaken at the end of May 2013 by Hacker Young, Chartered Accountants, and that, as indicated in the Clerk and Financial Officer’s letter to Members dated 17 April 2013, alternative arrangements for the audit would have to be made if any Member had dealings with the firm in a personal capacity. In such circumstances, they should inform the firm as soon as possible so that arrangements could be made for the audit to be carried out by another auditor.

RESOLVED – That the statement of income/expenditure and bank reconciliation as at the end of the financial year 2012/13 be noted and accepted.

178 PROVISION OF LINK FOOTPATH/CYCLE TRACK FROM OLD RHOSROBIN TO GWERSYLLT

Councillor Bob Gray said that he had asked for this item to be included on the agenda for today’s meeting since he wished to know the current position regarding the above project, the need for which had been recognised in the now withdrawn Local Development Plan. He added that he had received a cheque for £1000 from a local business person towards the cost of the project and that he was willing to match this with a donation of £1000 from his own resources if the Council were minded to support it.

Noting Councillor Gray’s comments, several Members remarked that they considered it inappropriate for the Council to accept the donations referred to since the land required for the provision of the link footpath/cycle track was in private ownership. Further, they indicated that there was no guarantee that funding could be obtained from the Welsh Government or other sources at this time to help finance such a project.

RESOLVED – That the matter be noted.

179 MEETING WITH LESLEY GRIFFITHS, AM

Further to Minute 56 of the Council (21 November 2012), it was reported that Lesley Griffiths AM had offered to attend the Council meeting scheduled for Wednesday, 18 September 2013 to discuss Members’ concerns and issues.

RESOLVED – That the offer be accepted.

180 WREXHAM AREA CIVIC SOCIETY – CORPORATE MEMBERSHIP FOR 2013

The Clerk and Financial Officer reported a request for the Council to renew its corporate membership of the Wrexham Area Civic Society for 2013 at a cost of £25.

RESOLVED – To renew the Council’s corporate membership of the Society for 2013 at a cost of £25.

181 MEMBERSHIP OF ONE VOICE WALES 2013/14 – 50% DISCOUNT

The Clerk and Financial Officer drew Members’ attention to an invitation for the Council to become a member of One Voice Wales for 2013/14 based on a 50% reduction in the full price membership fee of £985.

The Clerk and Financial Officer outlined the benefits of One Voice Wales membership, referring particularly to the organisation’s ever increasing role in the development of policy for the sector and its lobbying and representational roles.

RESOLVED – That the Council become a member of One Voice Wales for 2013/14 at the reduced fee of £492.50 and that the position be reviewed after 12 months.

182 STREET LIGHTING

(i) Inoperative Lights – No inoperative lights were reported.

(ii) Proposed Replacement of a Lighting Pole Bracket in Hope Street, Gwersyllt -
The Clerk and Financial Officer reported a request from the Environment Department for the Council to replace a lighting pole bracket in Hope Street, Gwersyllt, at a cost of £1304.93.

RESOLVED – That the proposed replacement of a lighting pole bracket in Hope Street, Gwersyllt, at a cost of £1304.93 be approved.

(iii) Community Lights – Fortnightly Inspection Report - Members received and noted the fortnightly inspection report issued by the Environment Department.

183 PLANNING APPLICATIONS

RESOLVED –

(i) That the Local Planning Authority be advised that the Council has no objection to the following applications for planning permission:

- **Two Storey Side Extension to Side of Dwelling – 1 Station Row, Old Mold Road, Gwersyllt**
- **Proposed Tree Works at Pendine Park Care Home, Summerhill Road, Stansty**

- **Proposed Tree Works at Stansty Park Estate, Mold Road, Gwersyllt**

(ii) To note the recent decisions of the Local Planning Authority to grant the following applications for planning permission:

- **Proposed Kitchen, Laundry and Storage Building – Pendine Park Care Home, Summerhill Road, Summerhil**
- **Single Storey Kitchen and Dining Room Extension and Erection of Summerhouse (Partly in Retrospect) – 1 Oak House, Oak Alyn Court, Cefyn-y-Bedd**

184 ACCOUNTS FOR PAYMENT

RESOLVED – That the following be paid:

Wrexham County Borough Council – Total Employers Costs paid in March 2013 - £1013.06 (Cheque No. 102107)

Scottish Power – Energy Charges for the Period 28 February 2013 to 31 March 2013 - £1549.38 (Cheque No. 102108)

P. J. Mullen – Reimbursement for Postage Costs - £53.40 (Cheque No. 102109)

‘One L Resourcing Ltd.’ – For Updating the Council’s website - £93.75 (Cheque No. 102110)

JDH Business Services Ltd. – Interim Internal Audit - £296.40 (Cheque No. 102111)

P. J. Mullen – Petty Cash - £100 (Cheque No. 102112)

185 DONATIONS TO LOCAL ORGANISATIONS

Further to Minute 123 of the Council (20 February 2013), it was reported that letters had been received from the Gwersyllt Over 60s Club, Royal Court Sheltered Unit, the Bradley Thursday Club and and Bradley Village Hall, thanking the Council for its donations.

186 ONE VOICE WALES – FORTHCOMING TRAINING EVENTS

The Clerk and Financial Officer reported receipt of information from One Voice Wales about the following training events:

- Allotments/Community Growing training programme, being held throughout Wales, highlighting how town and community councils can play an important role in supporting their communities through the creation of allotments. Places on this course cost £10 per person.
- A series of training sessions for community and town councils on the Land Use Planning System in Wales, organised by One Voice Wales in partnership with Planning Aid Wales. The cost of a standard planning course would be £400 increasing to £500 for a bespoke version to reflect specific training needs.

RESOLVED -

(i) That The Clerk and Financial Officer be authorised to attend the Allotments/Community Growing training programme if held at a local venue.

(ii) That the availability of the planning training module be noted.

187 COMMUNITY RENEWABLE ENERGY PROJECTS

A Member commented on the advantages of undertaking projects of this nature. In response, another Member remarked that the initial capital investment costs tended to be on the high side.

188 CLERK AND FINANCIAL OFFICER

The Vice-Chair referred to the fact that the Council's new Clerk and Financial Officer was coming to the end of his probationary period and that it would now be appropriate to review his contract of employment, together with his duties and responsibilities..

RESOLVED – That the Appointments Committee, comprising the Chair and Vice-Chair, together with Councillors Martyn Davies, Arfon Jones, June White and Dennis Wynne, be requested to undertake this task and that arrangements be made for the Committee to meet prior to the next meeting of the Council.

GWERSYLLT COMMUNITY COUNCIL

1. What is your organisation's name and address?

Organisation name

EISTEDDFOD YR URDD

Organisation address

Gwersyll yr Urdd Glan-llyn
Llanuwchllyn
Y Bala
Gwynedd LL23 7ST

2. What type of organisation are you?

Voluntary or community organisation



Sports club/group

Senior citizen's club/group

School

Health body

Other (please specify)

VOLUNTARY CHARITABLE YOUTH ORGANISATION

3. Are you a registered charity? No Yes

If yes what is your registration number

524481

When did your organisation start? Month

Year

1922

Are you a branch of a larger organisation? No Yes

If yes, what is the name of your larger organisation?

**THE URDD NATIONAL EISTEDDFOD IS PART OF THE YOUTH
MOVEMENT URDD GOBAITH CYMRU**

Are there any restrictions on who can join your organisation? No Yes

If yes, what are they and why do you have them
(maximum 50 words)

4. Does your organisation have a website? No Yes

If yes, what is your website address?

urdd.org

5. What does your organisation do?
(maximum 50 words)

The aim of Urdd Gobaith Cymru is to ensure that all the young people of Wales (between the ages of 8 and 25) are given the opportunity, through the medium of Welsh, to develop into rounded individuals; and to empower them to play a constructive role in the community, by encouraging personal and social skills. This is

fulfilled by the ideal of service to Wales, to fellow-man and to Christ.

6. How much are you applying for?

£

7. If your application is successful, what do you intend to do with the Council's grant?

(maximum 100 words – bullet points acceptable)

The Urdd National Eisteddfod is a cultural arts festival. It costs £2million to stage and we rely on contributions from all over Wales. Any contribution would be appreciated in order that we may provide the opportunities for the children and youth of Wales.

All contributions will go towards staging the event.

8. Have you applied for a grant from other sources?

No Yes

If yes, provide details
(maximum 50 words)

We annually seek assistance from all community councils all over Wales to stage the Urdd National Eisteddfod.

9. Financial information

Please enclose relevant financial information as listed below.

Latest bank statement or audited accounts

Your organisation must have a recognised bank account into which all transactions can be tracked.

Bank Name

HSBC

Bank Address

Rhodfa'r Gogledd
Aberystwyth
Ceredigion
SY23 1DH

Account Name

URDD GOBAITH CYMRU

Account Number

20262080

10. Certifying (and Countersigning) the Application

I certify that all the information contained in this application is correct.

Name

Aled Siôn

Signature



Position in organisation

DIRECTOR OF THE URDD
EISTEDDFOD

Contact details

GWERSYLL GLAN-LLYN
LLANUWCHLLYN
Y BALA
GWYNEDD LL23 7TL
01678 541 014 aledsion@urdd.org

Date

27 April 2013

Every application for financial assistance must be endorsed by a countersignatory. The countersignatory must be someone who is resident in the County Borough. He/she should be of 'good standing' in the community and preferably hold a substantive position (e.g. Member of Parliament, Minister of Religion, Doctor, Dentist, Lawyer, Justice of the Peace, Lecturer, Teacher, Accountant, Established Civil Servant, Senior Manager).

Application Countersigned by:

Name

Signature

Position

Date
