

Peter Mullen

*Clerk and Financial Officer /
Clerc a Swyddog Ariannol*

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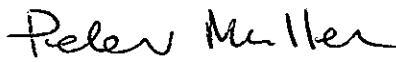
**9 Windrush Close
Wrexham
LL13 0NJ**

11 April 2013

Dear Councillor

Your attendance is requested at a Meeting of the **GWERSYLLT COMMUNITY COUNCIL** to be held in the **GWERSYLLT RESOURCE CENTRE** on **WEDNESDAY, 17 APRIL 2013** at **7.00 p.m.** for the transaction of the business specified below.

Yours sincerely



Clerk and Financial Officer

AGENDA

1. Apologies for Absence:

2. Declarations of Personal Interests:

3. Minutes: To receive and, if found correct, confirm the Minutes of the Meeting of the Council held on 20 March 2013 (Copy attached).

4. Policing in the Community: To discuss the Crime Reports for March 2013 with the PCSOs in attendance (Copies attached).

(Please note that the report for the Gwersyllt South and East Ward is in the process of being compiled).

5. Draft Police and Crime Plan: To note the response of the Police and Crime Commissioner for North Wales to the comments made by Members at the last Council meeting (Copy attached).

6. Urban Villages Communities First Programme: To consider a letter from Andrew Harradine, Cluster Manager for Urban Villages Communities First, offering to attend a future meeting of the Council to explain the Programme to Members (Copy attached).

7. Contract with the County Borough Council for Provision of a School Holiday Playwork Project in 2013/14: To consider authorising the Clerk and Financial Officer to sign this contract on behalf of the Council, details of which are attached.

(The Council will be required to pay £4641.00 for this service, provision for which has been included in the Council's budget for 2013/14).

8. Holy Trinity Church, Gwersyllt – Maintenance of Church Yard: To consider a request on behalf of Gwersyllt PCC for payment of the Council's annual maintenance grant of £4000.

(The Council has made provision for this expenditure in its budget for 2013/14).

9. Income/Expenditure Statement and Bank Reconciliation as at the End of the Financial Year 2012/13: (To follow).

10. Provision of a Link Footpath/Cycle Track from Old Rhosrobin to Gwersyllt: Item placed on the agenda at the request of Councillor Bob Gray.

11. Meeting with Lesley Griffiths AM: To consider an offer from Lesley Griffiths AM to attend the September meeting of the Council (scheduled for Wednesday, 18 September) to discuss Members' concerns and issues.

12. Wrexham Area Civic Society: To consider a request for the Council to renew its membership of the Society for 2013 at a cost of £25.

13. Membership of One Voice Wales 2013-14 – 50% Discount: To consider an invitation for the Council to become a member of One Voice Wales in 2013 at a reduced cost of £492.50.

14. Street Lighting:

(i) To report any inoperative lights:

(ii) Proposed Replacement of 2 Lighting Pole Brackets in Hope Street, Gwersyllt: To consider a proposal to replace 2 lighting pole brackets at this location at a total cost of £1304.93.

15. Planning Applications: To consider the following planning applications:

- Two Storey Extension to Side of Dwelling – 1 Station Row, Old Mold Road, Gwersyllt

- Fell to Ground Level 2 Holm Oak (T1, T2), 1 Holly (T3), 2 Ash (T4, T6), 1 Elm (T5) and 1 Oak (T7), Replace with an Avenue of 40 Light Standard Sized Carpinus Betulus 'Frans Fontaine' Trees at Pendine Park Care Home, Summerhill Road, Stansty
- Fell Two Beech Trees (T73,T76) and Crown Reduce One Beech Tree (T72) Back to Original pruning Points at Stansty Park Estate, Mold Road, Stansty

16. Accounts for Payment:

17. Any other business

It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

18. Future Development of the Council's Website: To consider the costings prepared by Michele Walker (Copy attached).

19. Service Level Agreement – Gwersyllt Outreach Service: Clerk and Financial Officer to report on the deliberations of the Working Group set up by Council.

20. Memorial Gardens, Old Mold Road, Gwersyllt - Quotations: Clerk and Financial Officer to report.

Minutes of a Meeting of Gwersyllt Community Council held at the Gwersyllt Resource Centre on Wednesday, 20 March 2013

Members

Councillor *Mrs. Sheelagh Jones, Chair
Councillor Michael Williams, Vice-Chair

Councillors Martyn Davies
David Edwards
Bob Gray
David Griffiths
Raymond Hughes
Arfon Jones
*Mrs. Gwenfair Jones
*Bernie McCann

Councillors Sarah Morris
Charles Rigby
Mrs. Jackie Roberts
Mrs. June White
Mike Wilde
Mrs. Maureen Williams
Dennis Wynne

* Absent

(In the absence of the Chair, the Vice-Chair presided)

140 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of the Chair (Councillor Mrs. Sheelagh Jones), and Councillors Mrs. Gwenfair Jones and Bernie McCann.

141 VARIATION IN ORDER OF BUSINESS

It was agreed that Agenda Item 4 (Policing in the Community) and Agenda Item 6 (Draft Local Housing Strategy 2013-18) be brought forward and dealt with prior to the Council's other business.

142 POLICING IN THE COMMUNITY

PCSOs Rebecca Stallard and Phil Peters were in attendance for this item.

The crime reports for February 2013 were submitted.

A Member remarked that the statistics for the Gwersyllt East and South Ward suggested that crime was increasing. In reply, PCSO Stallard said that there had been incidents of anti-social behaviour in the car park at TESCO and that, as a result, arrangements had been made for a Crime Prevention Van to visit the site, adding that the Police were working with TESCO in an effort to tackle the problem.

It was also reported that an arrest had been made in connection with recent burglaries in the Gwersyllt West Ward.

In addition, concerns were expressed about young people riding scooters at night without lights and PCSO Stallard said that she would bring this matter to the attention of her colleague PCSO Catherine Griffiths-Hughes.

Several Members indicated that they welcomed the new format for the crime reports.

PCSOs Stallard and Peters were thanked for their attendance.

143 DRAFT LOCAL HOUSING STRATEGY 2013-18

The Chair extended a warm welcome to Carole Cozens, Principal Housing Standards and Strategy Officer, Wrexham County Borough Council, who had been invited to address Members on the County Borough Council's new Draft Local Housing Strategy 2013-18.

An executive summary of the new Draft Strategy was circulated and, in introducing the matter, Carole Cozens made particular reference to the following:

- the new strategy would have a pivotal role in helping to deliver sustainable communities in well-designed neighbourhoods where people could access quality, affordable housing;
- based on the 3 strategic themes of the Wales National Housing Strategy 2010, the proposed new strategy showed how, over the next 5 years, the County Borough Council would be working towards (a) More Housing, More Choice, (b) Improved Homes and Communities, and (c) Better Services to Improve People's Lives;
- developed in collaboration with Flintshire County Council, the new strategy was based on robust research and had been the subject of a great deal of consultation;

She spoke at length on the 3 strategic themes referred to above and responded to queries raised by Members, indicating that comments on the new strategy could be made via the 'Have Your Say' survey at www.wrexham.gov.uk/housing_strategy

The Presiding Chair thanked Carole for her attendance.

144 DECLARATIONS OF PERSONAL INTERESTS

Councillor David Griffiths gave notice of his intention to declare a personal, but non-prejudicial interest in Agenda Item 21 (Request for Renewal of Service Level Agreement).

145 MINUTES

RESOLVED – That the Minutes of the Meeting of the Council held on 20 February 2013 be received and confirmed as a correct record.

Matters arising –

Minute 116 – Updating the Council's Website - The Clerk and Financial Officer reported that the Working Group set up to consider this matter had met and that Michele Walker, designer of the Council's website, had agreed to prepare costings for the Council's consideration.

Minute 122 – Dog Fouling Problems - It was reported that all Members had been informed of the contact telephone number for Streetscene.

Minute 129 – Potentially Unsafe Scottish Power Control Box – Heol-y-Ffynnon, Bradley – A Member reported that this matter had now been addressed.

146 DRAFT POLICE AND CRIME PLAN

Further to Minute 121 of the Council (20 February 2013), Members considered the North Wales Police and Crime Commissioner’s Draft Police and Crime Plan, copies of which were submitted. The deadline for submission of comments was 22 March 2013.

Arising from discussion of the matter, the Clerk and Financial Officer was asked to reply to the Police and Crime Commissioner seeking further information as to the arrangements for deploying the additional PSCOs due to be recruited in Wrexham and expressing concern about the potential impact of reductions in funding on services such as the Youth Justice Service.

147 THE COUNTY BOROUGH OF WREXHAM (VARIOUS ROADS) (SPEED LIMITS) ORDERS 2013

The Clerk and Financial Officer submitted a letter from the Network and Infrastructure Manager, Environment Department, Wrexham County Borough Council, seeking the Council’s views on the above proposal insofar as it affected a section of the A541 Hope Street, in respect of which a 40 mph speed limit was proposed, and parts of the A541 Mold Road, in respect of which a 50 mph speed limit was proposed.

It was reported that the Police had raised no objection to the proposal.

RESOLVED – That no objection be made to the County Borough Council’s proposals.

148 REVIEW OF THE COUNCIL’S POLICY FOR DEALING WITH APPLICATIONS FOR FINANCIAL ASSISTANCE

With reference to Minute 102 of the Council (16 January 2013), the Clerk and Financial Officer submitted a report, for Members’ consideration, setting out the recommendations of the Sub-Committee set up to review the Council’s policy for dealing with applications for financial assistance.

RESOLVED -

(i) That the Sub-Committee’s recommendations as set out below be approved and implemented accordingly:

- **That all applications for financial assistance, whether from local organisations or national/regional bodies, be considered on their merits,**

but that, in considering the allocation of grants/donations, priority be given to local organisations (i.e. those based in Gwersyllt or having strong connections with the community).

- That the proposed application form for completion by all applicants, as set out in Appendix B to the Clerk and Financial Officer's report, be approved.
- That all applications for financial assistance be reported to the first available meeting of the Council, subject to completion of the agreed application form and to the provision of such other information as the Clerk and Financial Officer may consider appropriate.
- That where an organisation applies for a grant of £1000 or more they be required to give a presentation to the full Council about their application prior to a decision being taken.
- That steps be taken to advertise the Council's policy as outlined above throughout the community and on the Council's website.
- That the current arrangements for dealing with applications for grant aid from the Holy Trinity Church, Gwersyllt, on a separate basis be continued.

(ii) That the budget provision for grants/donations for 2013/14 be increased to £20,000.

149 REVIEW OF THE COUNCIL'S INTERNAL FINANCIAL CONTROLS

The Clerk and Financial Officer submitted a report for the Council to review and update its internal financial controls.

In introducing the matter, the Clerk and Financial Officer drew particular attention to the need to take account of a previous recommendation from the Council's Internal Auditor relating to blank cheques. In addition, Members were advised that the internal financial controls should now be updated to include reference to the use of Wrexham County Borough Council's payroll services for the payment of salaries and expenses, together with the submission of year end reports to HMRC.

RESOLVED –

(i) That the documented internal financial controls of the Council, as set out in the report of the Clerk and Financial Officer and including the recommendation of the Internal Auditor with respect to blank cheques and reference to the use of the County Borough Council's payroll services, be approved.

(ii) That the documented internal financial controls be next reviewed in December 2013 when the Council considers its draft budget for the financial year 2014/15.

150 ANNUAL INVESTMENT STRATEGY

The Clerk and Financial Officer submitted a report for Members to consider the approval of an Annual Investment Strategy for the Council.

In introducing the report, the Clerk and Financial Officer commented on the Council's current financial position, drawing attention to the Council's balances, the recent closure of the Council's bonus/capital account with the Halifax Bank and possible future spending proposals.

RESOLVED –

(i) That the Annual Investment Strategy for the Council as outlined in the report of the Clerk and Financial Officer be approved and reviewed as part of the Council's budget setting process in December 2013.

(ii) That the Council's financial position be noted.

(iii) That the Clerk and Financial Officer be instructed to identify other possible financial institutions to invest part of the Council's reserves in order to spread the Council's risk in light of the requirement contained in the Investment Strategy that priority be given to security and liquidity rather than to yield.

(iv) That further reports on the potential areas of spend outlined in the report be submitted to Council as and when further information and costings become available.

151 ASSETS REGISTER

The Clerk and Financial Officer tabled details of the Council's current Assets Register.

Commenting, briefly, on the matter, a Member suggested that, given the age and approximate value of the Council's current ICT facilities, the Clerk and Financial Officer should take steps to purchase up to date facilities.

RESOLVED -

(i) That the Council's Assets Register be noted and kept under review.

(ii) That the Clerk and Financial Officer be authorised to take steps to replace the Council's current ICT facilities.

152 MEMORIAL GARDENS, GWERSYLLT – QUOTATIONS FOR PROPOSED TREE CUTTING AND OTHE WORKS

In updating Members on this matter, the Clerk and Financial Officer reported that the Council had now received independent advice to the effect that the lime trees at the above site should be subjected to sensitive pruning only at this time.

RESOLVED – That details of any quotations received for the various works be reported to the next meeting of the Council.

153 ANNUAL MEETING OF WREXHAM COUNTY BOROUGH COUNCIL – TUESDAY, 17 MAY 2013

RESOLVED – That the Council be represented at this event by Councillor Bob Gray.

154 PROPOSALS FOR CHANGES TO HEALTH SERVICES

The Clerk and Financial Officer circulated a copy of a letter dated 4 March 2013 sent by the Chair of Betsi Cadwaladr Community Health Council (CHC) to the Welsh Government's Minister for Health and Social Services, setting out the CHC's response to the Betsi Cadwaladr University Health Board's proposals for changes to local health services. Also submitted, for Members' information, was a recent news release issued by the CHC in connection with this matter.

RESOLVED – That the CHC's views be noted.

155 STREET LIGHTING

(i) Inoperative Lights - The Clerk and Financial Officer was asked to report the following inoperative lights to the County Borough Council's Environment Department:

- Glan Llyn Road, Bradley – Ref. Nos. 414 and 415
- Bottom Road, Summerhill – Ref. No. 649 (Outside Ty Cerrig)

(ii) Proposed Replacement of Street Lighting Column 395 – Beech Avenue, Bradley - The Clerk and Financial Officer reported a request from the Environment Department to replace this defective street lighting column at a total cost of £1502.98.

RESOLVED – That the proposed replacement of street lighting column 395 at a cost of £1502.98 be approved.

(iii) Inventory of Street Lighting Stock - Further to Minute 129 (ii) of the Council (20 February 2013), the Clerk and Financial Officer circulated an up to date inventory of the Council's street lighting stock.

(iv) Community Lights – Fortnightly Inspection Report - Members received and noted the inspection report for the period 12 to 25 February 2013.

156 PLANNING APPLICATIONS

RESOLVED –

(i) That the Local Planning Authority be advised that the Council has no objection to the following applications for planning permission:

- **Single Storey Kitchen and Dining Room Extension and Erection of Summerhouse (In Retrospect) at 1 Oak House, Oak Alyn Court, Cefn-y-Bedd**
- **Single Storey Kitchen, Study and WC Extension at 8 Menai Way, Gwersyllt**

- **Two Storey Side Extension to provide Garage, Bedrooms and Ensuite and Rear Extension to Kitchen, Formation of New Access and Parking at 24 Glascoed Way, Gwersyllt**
- **Provision of Conservatory to Rear of Property at 33 Saxon Road, Gwersyllt**
- **Single Storey Extension to Side to Form Study at 27 Chestnut Avenue, Bradley**

(ii) To note the decision of the Inspector appointed by Welsh Ministers to dismiss the appeal by L.H. Taverns against the decision of Wrexham County Borough Council to refuse planning permission for residential development at the site of the Black Horse Inn, Top Road, Summerhill.

(iii) To note the recent decision of the Local Planning Authority to approve an application for planning permission for the Installation of an Air Source Heat Pump (Partly In Retrospect) at Properties at Tan-Yr-Allt, Bronallt and Bryn Derw, Cefn-y-Bedd, Wrexham

157 ACCOUNTS FOR PAYMENT

RESOLVED – That the following be paid:

Wrexham County Borough Council – Photocopying of Agenda Papers in January 2013 - £21.25 (Cheque No. 102101)

Wrexham County Borough Council – Photocopying of Agenda Papers in February 2013 - £62.68 (Cheque No. 102102)

Wrexham County Borough Council – Total Employers Costs paid in February 2013 - £1013.06 (Cheque No. 102103)

Scottish Power – Energy Charges for the Period 31 January 2013 to 28 February 2013 - £1399.33 (Cheque No. 102104)

Gardener’s Salary (Cheque No. 102106)

P. J. Mullen – Reimbursement for Postage Costs (£47.60) and Purchase of Key to Council Notice Boards (£4.00) - £51.60 (Cheque No. 102105)

158 CLERK AND FINANCIAL OFFICER’S MILEAGE CLAIM

RESOLVED – That the Clerk and Financial Officer’s mileage claim totalling 66 miles for the period 23 January to 16 March 2013 be approved and forwarded to the County Borough Council’s Payroll Section for payment.

159 WREXHAM TOWN AND COMMUNITY COUNCIL FORUM – TUESDAY, 12 MARCH 2013

The Clerk and Financial Officer referred to the various items discussed at the recent meeting of the Wrexham Town and Community Council Forum, which he had attended with Councillors Martyn Davies, Sarah Morris and Charles Rigby.

In particular, attention was drawn to:

- the County Borough Council's new model for delivery of youth and play services
- the Emergency Planning Section's proposals to support town/community councils in developing 'community resilience' plans
- a proposed review of community boundaries
- the availability of grant aid from the Welsh Government to assist town/community councils in developing websites

It was noted that the Council could expect to receive further information in the near future about the proposals for looking at community boundaries and the development of town/community council websites.

RESOLVED – That arrangements be made for a representative of the County Borough Council's Emergency Planning team to attend a future meeting of the Council to discuss the possible development of a community resilience plan for Gwersyllt,

160 RUBBISH IN HEDGEROWS ADJACENT TO HIGHWAYS

RESOLVED – That this matter be taken up with Andy Hughes of the Environment Department.

161 YSGOL BRYN ALYN – AN EVENING OF WELSH AND AMERICAN MUSIC – FRIDAY, 15 MARCH 2013

A Member referred to his attendance at this most successful and enjoyable event and it was –

RESOLVED – That a suitable letter of congratulations be sent to the Headteacher, Ysgol Bryn Alyn.

162 EXCLUSION OF PRESS AND PUBLIC

RESOLVED – That under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

163 SERVICE LEVEL AGREEMENT - OUTREACH SERVICE

The Clerk and Financial Officer presented a report for Members to consider what arrangements they wished to put in place in the future.

In introducing the report, the Clerk and Financial Officer drew attention to the suggested performance indicators prepared by Councillor Arfon Jones for the Council's consideration.

RESOLVED –

(i) That a Working Group comprising the Chair of the Council, together with Councillors Mike Wilde, Ray Hughes, June White and Maureen Williams be set up to consider a possible way forward for the Council with a view to making a recommendation to the next meeting of the Council.

(ii) That, if possible, more information be obtained to assist Members in coming to a decision.

(In accordance with the Council's Code of Conduct for Members, Councillor David Griffiths declared a personal, but non-prejudicial interest in this matter (by reason of the fact that the CAB's Chief Executive was known to him) and remained in the meeting taking part in the discussion and voting thereon.)

164 ANNUAL FORMAL RISK ASSESSMENT

The Clerk and Financial Officer submitted a report on this matter for the Council's consideration.

RESOLVED –

(i) That the time limit of '3 working days' mentioned in the penultimate bullet point on page 5 of the report be amended to read '5 working days'.

(ii) That steps be taken to review the adequacy of the Council's fidelity cover in light of the recommendation of the Council's Internal Auditor.

(iii) That the report be accepted as the formal risk assessment of the Council for the financial year 2013/14.



GWERSYLLT NORTH

06/04/2013

PCSO Phil Peters - 07775220290
philip.peters@nthwales.pnn.police.uk

Crimes for March 2013

<u>OFFENCE</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>
VIOLENCE AGAINST PERSON	1			
ROBBERY	0			
BURGLARY	2			
BOTD	1			
DRUGS	1			
THEFT FROM VEHICLE	0			
UTMV	1			
VEHICLE INTERFERENCE	0			
THEFT & HANDLING	4			
FRAUD	1			
ARSON	0			
CRIMINAL DAMAGE	3			

VAP: Harassment - Ongoing

Burglary: 2 x No items stolen - Undetected

BOTD: Shed broken into - Ongoing

Drugs: Cannabis found at property - Ongoing

UTMV: 3 x Males have been cautioned

Theft & Handling: 1 x Theft – Undetected

3 x Handling of stolen goods - Charged

Fraud: Making off without payment - Undetected

Criminal Damage: 1 x Male was intoxicated – Cautioned

2 x Window smashed – Undetected

ASB

No ASB in the Gwersyllt North area.



GWERSYLLT WEST

17/04/2013

PCSO Rebecca Stallard: 07854 337780
Rebecca.Stallard@nthwales.pnn.police.uk

Crimes for March 2013

Burglary other than Dwelling (Sheds/Garages) - 0

Burglary - 0

Theft from Vehicle - 0

UTMV - 0

Theft Other - 1

Persons found in possession of stolen goods.

Criminal Damage - 5

Vehicle damaged - scratch down side.
Damage window of property x 3
Damage to rear door of property.

Assaults - 3

Domestic assaults x 2
Persons fighting in property.

Vehicle Interference - 0

Arson - 1

Abandoned vehicle set on fire.

ASB - 7

ASB personal - Neighbour dispute x 2
ASB personal - Dispute between persons (adults) x 2
ASB personal - Youths being abusive.
ASB personal - Persons abusive on bus.
ASB nuisance - Persons being loud in street.
ASB nuisance - Persons kicked front door of property.

1	Gwersyllt West	Dec-12	Jan-13	Feb-13	Mar-13
2	Violence against person	3	4	1	3
3	Burglary	3	2	0	0
4	BOTD	0	1	6	0
5	Theft other	0	0	0	1
6	Theft from vehicle	0	0	0	0
7	UTMV	0	0	0	0
8	Criminal damage	3	2	4	5
9	Vehicle Interference	1	0	0	0
10	ASB	11	13	8	8
11	TOTAL	21	22	19	17
12					



HEDDLU GOGLEDD CYMRU
Gogledd Cymru diogelach

NORTH WALES POLICE
A safer North Wales

PANDY
17/04/2012

PCSO 3037 Daniel George: 07880156902
Daniel.A.George@nthwales.pnn.police.uk

Crimes for March 2013

Burglary other than Dwelling (Sheds/Garages) -0

Burglary - 0

Theft from Vehicle - 0

UTMV - 1

Theft Other - 0

Harassment - 0

Criminal Damage - 0

Assaults - 0

ASB - 0

Road Offence - 1

Mr Peter Mullen
Gwersyllt Community Council Clerk
9 Windrush Close
Wrexham LL13 ONJ

Ein Cyf / Our Ref: WR/RR/P2

28 March 2013

Dear Mr Mullen

Police and Crime Plan

Thank you for your e-mail of 22 March 2013 on behalf of Gwersyllt Community Council to my Policy Officer, Rhian Rees Roberts, and for taking the time to review my draft Police and Crime Plan. I very much appreciate the fact that you brought my Plan to the Community Council's attention and that the Council subsequently discussed the Plan at a recent meeting.

In your response you refer specifically to the additional community support officers which are due to be deployed in Wrexham County Borough and Home Office Funding.

The detail of the deployment of the additional community support officers is within the Chief Constable's remit as they are an operational resource. I have requested the Chief Constable to provide me with the relevant details as to deployment and I shall forward the information which I receive from him to you in the near future. In the meantime you may wish to contact Superintendent Sacha Hatchett and/or Chief Inspector Neil Maxwell who are responsible for policing in your area of the force.

Like all public services at the moment the police service has seen reductions in the overall police grant provided by the Home Office. The future may bring further reductions or the Government may choose to maintain current funding levels for an essential public service such as the police. I am aware that the Youth Justice Service, which is predominantly funded through the Ministry of Justice and Welsh Government, has also seen reductions in its funding during recent years. This is something that we will continue to monitor with our partners, as reductions in funding in one area of the public sector often impacts upon the service provision of others. I have been immensely impressed by the work that the Youth Justice Service has undertaken locally, particularly with the reduction in the number of first time entrants into the service and I am keen to see this work continue. I share your concerns for the future of such important services and will work closely with partners to manage future challenges which may arise, and be as open as possible about the implications of government decisions on local services to ensure that we can identify the most appropriate solutions in partnership.

Thank you again for taking the time to review my draft plan with such care and attention.

Yours sincerely



Winston Roddick CB QC
Police and Crime Commissioner for North Wales

Head of Assets and Economic Development/Pennaeth Asedau a Datblygu Economaidd
Stephen T. Bayley

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Mr P J Mullen
Gwersyllt Community Council
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Wrexham
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Your Ref/Eich Cyf
Our Ref/Ein Cyf
Date/Dyddiad
Ask for/Gofynner am
Direct Dial/Rhif Union
E-mail/E-bost

TJ/ADH/1903
19/03/2013
Andrew Harradine
01978 813917
andrew.harradine@wrexham.gov.uk

Dear Sir / Madam,

I am writing to introduce myself and the new Urban Villages Communities First Programme.

My name is Andrew Harradine and I am the Cluster Manager for Urban Villages Communities First.

For the last 10 or so years Communities First has been a flagship Community Regeneration Programme from Welsh Government. Wrexham had 4 Communities First Partnerships (Caia Park, Gwenfro, Hightown & Plas Madoc), we now have two "Clusters" - *Caia Park & Hightown* being one and *Urban Villages* the other.

The Urban Villages Cluster includes the following Lower Super Output Areas - Brymbo 2, Cefn 3, Gwenfro, Gwersyllt West 1, Gwersyllt North 2, Llay 3, Pant, Penycae and Plas Madoc. Lower Super Output Areas are a measure of population size, each one containing approximately 1500-2200 people. In some cases what we have come to know as Electoral Wards are sub-divided into more than one Lower Super Output Area. This is indicated by the number included in the name

Wrexham County Borough Council is the Lead Delivery Body for the Programme and will hold responsibility for the governance and management, etc. A Cluster Board, made up of community representatives will be formed by AGM to oversee the Programme, hold the Lead Delivery Body to account and ensure that a true community voice actively influences the delivery of the Programme.

Communities First is an anti-poverty programme from Welsh Government and will focus on three themes - Prosperity, Learning and Health, underpinned by a culture of Community Involvement. Over the last 15 months local people have been involved in developing a Delivery Plan for Urban Villages, describing the activities that will be undertaken to address the three themes. The Delivery Plan has been approved by Welsh Government and now our staff team is in place we are about ready to get out into the communities listed above to meet people, engage them in the Programme and start to make a difference to the lives of people in the greatest need. It is perhaps worth pointing out that the staff team has been in post since 1st February 2013 and has spent the last few weeks undertaking induction processes and investing time developing a full understanding of their roles within the Programme.

I hope that Community Councils can play a vital role in Urban Villages Communities First. As representatives for communities, your ability to exchange information with us will prove valuable in ensuring the Programme is effective and works in the best

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Mr P J Mullen
Gwersyllt Community Council
9 Windrush Close
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LL13 0NJ

Your Ref/Eich Cyf
Our Ref/Ein Cyf
Date/Dyddiad
Ask for/Gofynner am
Direct Dial/Rhif Union
E-mail/E-bost

TDJ/ADH/1903
19/03/2013
Andrew Harradine
01978 813917
andrew.harradine@wrexham.gov.uk

Annwyl Syr / Fadam,

Rwy'n ysgrifennu atoch i'm cyflwyno i fy hun a'r Rhaglen Cymunedau yn Gyntaf newydd ar gyfer Pentrefi Trefol.

Fy enw i yw Andrew Harradine a fi yw'r Rheolwr Clystyrau ar gyfer Cymunedau yn Gyntaf Pentrefi Trefol.

Dros tua'r 10 mlynedd diwethaf, mae Cymunedau yn Gyntaf wedi bod yn un o Raglenni Adfywio Cymunedol blaenllaw Llywodraeth Cymru. Roedd gan Wrecsam bedair Partneriaeth Cymunedau yn Gyntaf (Parc Caia, Gwenfro, Hightown a Phlas Madog), ond erbyn hyn mae gennym ddau "Glwstwr" – *Parc Caia a Hightown* yw'r naill a *Phentrefi Trefol* yw'r llall.

Mae'r Clwstwr Pentrefi Trefol yn cynnwys yr Ardaloedd Cynnyrch Ehangach Haen Is canlynol - Brymbo 2, Cefn 3, Gwenfro, Gorllewin Gwersyllt 1, Gogledd Gwersyllt 2, Llai 3, Pant, Penycae a Phlas Madog. Mesur o faint y boblogaeth yw Ardaloedd Cynnyrch Ehangach Haen Is, ac mae pob ardal yn cynnwys tua 1,500-2,200 o bobl. Mewn rhai achosion caiff yr ardaloedd yr ydym yn eu hadnabod fel Wardiau Etholiadol eu hisrannu i greu mwy nag un Ardal Cynnyrch Ehangach Haen Is. Mae'r rhif sydd wedi'i gynnwys yn yr enw yn arwydd o hyn.

Cyngor Bwrdeistref Sirol Wrecsam yw Corff Cyflawni Arweiniol y Rhaglen, a bydd yn gyfrifol am lywodraethu a rheoli ac ati. Bydd Bwrdd Clwstwr sy'n cynnwys cynrychiolwyr o'r cymunedau, yn cael ei ffurfio drwy'r Cyfarfod Cyffredinol Blyneddol. Pwrpas y Bwrdd fydd goruchwyllo'r Rhaglen, dwyn y Corff Cyflenwi Arweiniol i gyfrif a sicrhau bod gwir lais y gymuned yn cael dylanwad gweithredol wrth gyflawni'r Rhaglen.

Rhaglen yn erbyn tlodi gan Lywodraeth Cymru yw Cymunedau yn Gyntaf, a bydd yn canolbwyntio ar dair thema - Ffyniant, Dysg ac Iechyd, gyda Chynnwys Cymunedau yn sail i hynny. Dros y 15 mis diwethaf, mae pobl leol wedi bod yn ymwneud â'r gwaith o ddatblygu Cynllun Cyflawni ar gyfer Pentrefi Trefol, gan ddisgrifio'r gweithgareddau a gyflawnir er mwyn mynd i'r afael â'r tair thema. Mae'r Cynllun Cyflawni eisoes wedi'i gymeradwyo gan Lywodraeth Cymru a chan fod ein tîm o staff bellach wedi'u sefydlu, rydym bron yn barod i fynd i'r cymunedau a restrir uchod i gwrdd â phobl, eu cynnwys yn y Rhaglen a dechrau gwneud gwahaniaeth ym mywydau'r bobl fwyaf anghenus. Efallai ei bod hi'n werth sôn bod y tîm o staff wedi bod yn eu swyddi ers 1 Chwefror 2013, a'u bod wedi treulio'r wythnosau diwethaf yn dilyn cyrsiau cynefino ac yn treulio'u hamser yn dod i ddeall yn llwyr beth yw eu rôl o fewn y Rhaglen.

interest of those families and individuals that require support. I am therefore interested in developing a positive working relationship with you all, with this letter being the first step.

I won't include any more specific detail at this stage to avoid a very long letter, but would welcome the opportunity to start arranging attendance at future meetings, where I can explain the Programme further and hear from you about the relevant priorities in your Community Council areas.

We will be working over the coming weeks to develop roadshow-type events to launch Urban Villages Communities First, so I wanted to ensure I had made contact with you all in advance of this so that we can be guided by local information to ensure the best outcomes.

Sincerely



Andrew Harradine

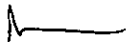
Urban Villages Cluster Manager / Rheolwr Clwstwr Pentrefi Trefol
Urban Villages Communities First / Pentrefi Trefol Cymunedol yn Gyntaf

Gobeithiaf y gall Cynghorau Cymuned chwarae rhan hanfodol yn y Rhaglen Cymunedau yn Gyntaf Pentrefi Trefol. Fel cynrychiolwyr eich cymunedau, bydd eich gallu i rannu gwybodaeth â ni'n werthfawr er mwyn sicrhau bod y Rhaglen yn effeithiol ac yn gweithio er budd pennaf y teuluoedd a'r unigolion hynny sydd angen cefnogaeth. Rwyf felly'n awyddus i feithrin perthynas waith gadarnhaol â phob un ohonoch, a'r llythyr hwn yw'r cam cyntaf er mwyn gwneud hynny.

Dydw i ddim cynnwys unrhyw fanylion pellach am y tro, rhag i'r llythyr yma fynd yn rhy faith. Fodd bynnag, hoffwn fanteisio ar y cyfle i ddechrau trefnu i chi fod yn bresennol yn ein cyfarfodydd nesaf, lle gallaf roi eglurhad pellach ynglŷn â'r Rhaglen a chlywed beth yw'r blaenoriaethau sy'n berthnasol i chi yn eich ardaloedd Cyngor Cymuned.

Dros yr wythnosau nesaf, byddwn yn gweithio i ddatblygu digwyddiadau teithiol i lansio Cymunedau yn Gyntaf Pentrefi Trefol, felly roeddwn am sicrhau fy mod wedi cysylltu â phob un ohonoch ymlaen llaw er mwyn cael gwybodaeth leol yn ganllaw i sicrhau'r canlyniadau gorau.

Yn gywir



Andrew Harradine

Urban Villages Cluster Manager / Rheolwr Clwstwr Pentrefi Trefol
Urban Villages Communities First / Pentrefi Trefol Cymunedol yn Gyntaf

PART D – THE SERVICE SPECIFICATION

1 Aims and Objectives of the Services:

Aim: To support children and families to develop their well being and resilience by enhancing their opportunities for freely chosen and personally directed play.

Objectives

To uphold children's right to play by facilitating open access play sessions for children aged 5-15 years, guided by the playwork principles.

To extend the choice and control children have over their playful behaviour, the freedom and independence they enjoy and the satisfaction they gain from it.

To facilitate enriched play environments which maximise the range of play opportunities available.

To choose an intervention style that supports children to extend their play, enabling them to test boundaries and experience reasonable levels of risk for themselves.

To foster children's knowledge, understanding and creativity supporting individuals to realise their daily ambitions and aspirations.

To mediate between child and adult led agendas, acting as advocates for children's right to play and supporting greater understanding and respect for others.

To be aware of and responsive to the changing demands and perceptions of the children and community in which they work.

2 The Service to be provided is as follows:

- a. The project will be staffed by experienced and qualified playworkers whose role it is to enhance the range of play opportunities available, intervening carefully and only when necessary to support individuals to extend their play experiences. In doing this playworkers will encourage children to actively participate in adapting their own environments to meet their play needs and realise their own aspirations. From this informal, parallel (rather than hierarchical) and strong relationships will develop between staff and users based on personal choice, equality and empowerment therefore supporting individuals to develop their sense of place and belonging within the community.
- b. The staff team will consist of 1 senior playworker and 2 playworkers. An additional senior playworker will be employed to work across all

Playwork Projects to support resourcing and provide cover in the absence of other senior playworkers.

- c. Play sessions will be delivered 3 hours per day, 5 days per week for 10 weeks of the school holidays (excluding bank holidays and National Play Day). This will include 2 weeks at Easter, 1 week at Whit, 6 weeks at Summer and 1 week at October.
- d. During the February Half term a training week will be delivered to enable playworkers to access playwork qualifications and Continuing Professional Development (CPD).

3 Who the Services are for:

The service will be available to all children and their families living within the targeted communities, however the focus of the service will be on children aged 5 to 15.

4 Where the Services are to be provided:

Across the Gwersyllt Community Council area and in response to identified need.

5 How will the project be promoted:

- a. Details of the provision will be provided on the WCBC website.
- b. Schools, doctors' surgeries/health centres will be supplied with colour posters with details of the provision
- c. The Community Council will be provided with an electronic copy of the poster to display in other public places around their area.
- d. All households with children in the community council area will receive a flyer publicising the provision on an annual basis.
- e. The provision will be advertised in WCBC seasonal activity magazines where these exist and publicity budgets allow.