

Peter Mullen
Clerk and Financial Officer /
Clerc a Swyddog Ariannol
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9 Windrush Close
Wrexham
LL13 0NJ

12 June 2014

Dear Councillor

Your attendance is requested at a **MEETING** of the **GWERSYLLT COMMUNITY COUNCIL** to be held in the **GWERSYLLT COMMUNITY RESOURCE CENTRE** on **WEDNESDAY, 18 JUNE** at **7.00 p.m.** for the transaction of the business specified below.

Yours sincerely



Clerk and Financial Officer

AGENDA

1. **Apologies for Absence:**
2. **Declarations of Personal Interests:**
3. **Minutes:** To receive and, if found correct, confirm the Minutes of the Meeting of the Council held on 28 May 2014 (Copy attached).
4. **Policing in the Community:**
 - (i) **Crime Reports for May 2014:** (Copies attached).

(ii) **Anti-Social Behaviour in Gwersyllt:** To note that Wrexham County Chief Inspector Neil Maxwell will be attending the Council meeting on 16 July 2014 to discuss Members' concerns about anti-social behaviour.

5. **Welsh Office Consultation – Access to Information on Community and Town Councils:** To consider the attached consultation document.

6. **Appointments:**

(i) **Mayor's Civic Visit to St. Giles Parish Church – Sunday, 6 July 2014 – 11.00 a.m.:** To consider the appointment of two representatives to attend this event.

(ii) **Wrexham Town and Community Council – Thursday, 17 July 2013 – 6.00 p.m.:** To consider the appointment of representatives to attend the next meeting of the Forum.

(iii) **Gwersyllt Community Primary School – Appointment of Governors:** To consider an invitation from the School Governing Body for the Council to fill two vacancies for Community Governors and one vacancy for an additional Community Governor. The term of office for each appointment is 4 years.

7. **Wrexham Area Civic Society – Renewal of Annual Subscription:** To consider renewing the Council's corporate membership of the Society for 2014 at a cost of £25.00.

8. **Street Lighting:** To report any inoperative street lights or other lighting issues:

9. **Planning Applications:**

(i) To consider the following applications for planning permission.

- Change of Use from Residential Accommodation to Use as a Dental Practice (C3 to D1) – Kiowas, 4 Dodds Lane, Gwersyllt

Details of the applications can be viewed at www.wrexham.gov.uk/plans

(ii) To note the decisions of the Local Planning Authority in respect of recently considered applications.

10. Clerk's Update:

11. Members' Issues/Concerns: To report any issues or concerns that need to be brought to the Council's attention.

13. Proposed Forward Work Programme for the Period 1 July to 31 October 2014: (Copy attached).

14. Accounts for Payment:

IT IS RECOMMENDED THAT UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THE PUBLIC AND REPRESENTATIVES OF THE PRESS BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED.

15. Gwersyllt Outreach Project: To review the current Service Level Agreement (copy attached) in preparation for next month's half-yearly presentation by the Chief Executive of the Wrexham and District Citizen's Advice Bureau.

16. Annual Review of the Performance of the Clerk and Financial Officer: To consider the attached recommendation of the Appointments Committee.

Minutes of a Meeting of the Gwersyllt Community Council held at the Gwersyllt Community Resource Centre on Wednesday, 28 May 2014

Members

Councillor Michael Williams, Chair
Councillor Bernie McCann, Vice-Chair

| | | | |
|-------------|---------------------|-------------|----------------------|
| Councillors | Martyn Davies | Councillors | Sarah Morris |
| | David Edwards | | *Charles Rigbys |
| | Bob Gray | | *Mrs. Jackie Roberts |
| | David Griffiths | | Mrs. June White |
| | Raymond Hughes | | Mike Wilde |
| | Arfon Jones | | *Maureen Williams |
| | Mrs. Gwenfair Jones | | Dennis Wynne |
| | Mrs. Sheelagh Jones | | |

* Absent

1 VARIATION IN ORDER OF BUSINESS

It was agreed that Agenda Item 6 (Policing in the Community) and Agenda Item 14 (Application for Planning Permission – Outline Application for Erection of 20 Dwellings and Formation of New Vehicular and Pedestrian Access from Chestnut Court – Land South of Chestnut Court, Summerhill Road, Summerhill) be brought forward and dealt with prior to the other items of business.

2 POLICING IN THE COMMUNITY

PCSOs Catherine Griffiths-Hughes and James Humm were in attendance for this item.

The crime reports for April 2014 were submitted and the following matters were raised during the ensuing discussion:

- it was confirmed that the two cases of criminal damage to vans in Gwersyllt East and South related to vans parked at the Gresford Colliery Sports and Social Club;
- the Police had investigated complaints relating to a house party in Heol-y-Parc, Bradley, and a Member remarked that a lot of broken glass had been found in the road;
- concerns were expressed about the use of trial bikes on the site known as 'The Wilderness' and Councillor David Griffiths indicated that he would check with the relevant department at the County Borough Council as to who was responsible for the bank;
- referring to the seizure last year, by the Police, of large quantities of cannabis from a house in Rhosrobin, PCSO Griffiths - Hughes confirmed that the offender was known to the Police but was still at large;
- a Member remarked that it was pleasing to note that three cases of domestic violence had been detected in Gwersyllt West.

Arising from discussion of the reports, the Clerk was instructed to seek the comments of the newly appointed Wrexham Rural District Inspector on the Council's recommended changes to the policing priorities for Gwersyllt as set out in Minute 232 (ii) (16 April 2014).

The PCSOs were thanked for their attendance.

3 OUTLINE APPLICATION FOR PLANNING PERMISSION – ERECTION OF 20 DWELLINGS AND FORMATION OF NEW VEHICULAR AND PEDESTRIAN ACCESS FROM CHESTNUT COURT – LAND SOUTH OF CHESTNUT COURT, SUMMERHILL ROAD, SUMMERHILL

(Mrs. R. Benjamin of 2 Chestnut Court and Mr. Ian Parry of 4 Chestnut Court were in attendance for this item)

In introducing this matter, the Clerk drew attention to a joint letter from the residents of nos. 1 to 5 Chestnut Court, Summerhill, and a letter from Mr. and Mrs. Benjamin of 2 Chestnut Court, Summerhill, copies of which were submitted, outlining their concerns about, and objections to, this outline application for planning permission.

In expressing his support for the representations made by the local residents, Councillor Arfon Jones pointed out that the site in question was outside the settlement limit and formed part of the green barrier, adding that it had been taken out of the old Local Development Plan. He referred also to the highway/road safety related issues that were giving cause for concern.

RESOLVED - That the residents' comments and concerns be supported and that a formal objection to the application, taking account of their concerns and those raised by Councillor Arfon Jones, be submitted to the Local Planning Authority.

(In accordance with the Members' Code of Conduct, Councillors David Griffiths and Bernie McCann both declared a personal and prejudicial interest in this matter (by virtue of their appointment as members of the County Borough Council's Planning Committee) and left the meeting taking no part in the discussion or voting thereon).

4 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Charles Rigby and Mrs. Maureen Williams.

5 ELECTION OF CHAIRMAN OF THE COUNCIL

RESOLVED – That Councillor Michael Williams be re-elected Chairman of the Council for 2014/2015.

6 APPOINTMENT OF VICE-CHAIRMAN OF THE COUNCIL

Noting that Councillor Mrs. Maureen Williams had advised that she did not wish to be considered for re-appointment as Vice - Chairman of the Council, the Council –

RESOLVED - That Councillor Bernie McCann be appointed Vice-Chairman of the Council for 2014/2015.

7 DECLARATIONS OF PERSONAL INTERESTS

Councillors Arfon and Gwenfair Jones gave notice of their intention to declare personal but non- prejudicial interests in Agenda Item 21 (Gwersyllt Luncheon Club – Application for Financial Assistance), while Councillor Bernie McCann indicated that he would be declaring a personal and prejudicial interest in Agenda Item 20 (Bradley Bowling Club).

8 MINUTES

RESOLVED – That the Minutes of the Meeting of the Council held on 16 April 2014 be received and confirmed as a correct record, subject to the following addition:

Page 1 – Minute 232 – Monthly Crime Reports – That the following additional bullet point be included to reflect the comments made by Members at the last meeting of the Council:

- That Members’ concerns about vehicles being parked on pavements at the Rhosddu Industrial Estate be taken up with Inspector Andy Jones and letters be sent to all businesses on the Industrial Estate seeking their co-operation in discouraging this practice.

9 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED – That the following Members be appointed to serve on the bodies referred to for 2014/2015:

Sydallt Community Council – Councillors Mrs. Maureen Williams and Dennis Wynne

Summerhill Institute Management Committee – Councillor Charles Rigby

Gwersyllt Community Resource Centre Management Committee – Councillor Dennis Wynne

The Park Sports Association – Councillors Mrs. Sheelagh Jones and David Edwards

10 ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2014

The Clerk and Financial Officer submitted, for Members’ consideration, the Annual Return for the Council for the year ended 31 March 2014.

RESOLVED – That the Annual Return be approved for submission to the External Auditor.

11 YOUTH SERVICE PROVISION IN GWERSYLLT

Further to Minute 237 (16 April 2014), the Clerk reported receipt of a response from the County Borough Council’s Youth Service, thanking the Community Council for agreeing to make funding support available for youth work provision in Gwersyllt and advising that, unfortunately, the Service had made little progress in its efforts to obtain a contribution from Ysgol Bryn Alyn towards the cost of the school based youth work provision. It was also noted that the Youth Service did not consider it appropriate to seek funding support from other local community councils in connection with the youth work provision at Ysgol Bryn Alyn.

RESOLVED - That no funding be made available for the youth work support service at Ysgol Bryn Alyn as the Council considers that the School itself should be providing funding for this purpose.

12 AON LOCAL COUNCIL INSURANCE – RENEWAL OF INSURANCE PREMIUM

RESOLVED - To approve payment of the Council's insurance premium of £2518.97 for the year 2014/2015.

13 ONE VOICE WALES LARGER COUNCILS' CONFERENCE – 9 JULY 2014 – HAFOD a HENDRE, ROYAL WELSH SHOWGROUND

RESOLVED – That Councillor Sarah Morris and the Clerk be appointed to represent the Council at the above Conference.

14 PROPOSED FORWARD WORK PROGRAMME

In introducing the matter, the Clerk made particular reference to the proposed review of the Council's website and, accordingly, Members were asked to put forward ideas and suggestions as to how the site could be further improved and enhanced.

RESOLVED – That the proposed Forward Work Programme for the period 1 June to 30 September 2014 be noted.

15 STREET LIGHTING

The Clerk was asked to draw the attention of the County Borough Council's Environment Department to a Member's complaint that a street lighting unit near the Olivet Chapel in Rhosrobin was becoming obscured by an adjoining hedge.

In addition, the Clerk was asked to obtain an update on the proposed street lighting replacement works in Hamlington Avenue, Gwersyllt.

16 APPLICATIONS FOR PLANNING PERMISSION

RESOLVED – That the Local Planning Authority be advised as follows:

(i) That the Council has no objection to the following applications:

- New Roof Light, Relocation of Roof Plant and Radio Aerials – Heart The Studio, Mold Road, Gwersyllt
- Proposed Two-Storey Extension to Existing Retail Premises to Provide Additional Retail Area and Storage Facilities with Two Single Bedroom Flats at First Floor Level - Derek's Convenience Store, Wheatsheaf Lane, Gwersyllt

(ii) That the Council objects to the following application on the grounds that the site is outside the settlement limit:

- Replacement Stable Block – Hollybrook House, Bottom Road, Summerhill

Members noted the recent decisions of the Local Planning Authority in respect of the following applications:

GWE P/2013/0396 (Woodlands Farm, Dodds Lane, Gwersyllt)
GWE P/2014/0154 (30 Avondale Crescent, Pandy)
GWE P/2014/0099 (Unit 8, Pandy Business Park)
GWE P/2014/0073 (Area between Eden Court and Hardwick Drive, Gwersyllt)
GWE P/2013/0773 (22 Beech Street, Summerhill)

17 ACCOUNTS FOR PAYMENT

RESOLVED – That the following accounts be paid:

- **Scottish Power – Street Lighting Energy Charges for the Period 31 March 2014 – 30 April 2014 - £1605.25 (Cheque No. 102234)**
- **Wrexham County Borough Council – Total Employers Cost Paid in April 2014 - £1351.06 (Cheque No. 102235)**
- **Wrexham County Borough Council – Total Employers Cost Paid in May 2014 - £1525.76 (Cheque No. 102236)**
- **Wrexham County Borough Council – Recharge for Printing of April 2014 Agenda Papers - £62.20 (Cheque No. 102237)**
- **Wrexham County Borough Council – Quarterly Maintenance Charges – Community Street Lighting – 1 January 2014 – 31 March 2014 - £2561.58 (Cheque No. 102238))**
- **JDH Business Services Ltd. – 2013/14 Internal Audit - £200.88 (Cheque No. 102239)**
- **SLCC Enterprises Ltd. – Fee for Clerk’s Attendance at the Wales Training Seminar held at Llandudno on 15 May 2014 - £70.80 (Cheque No. 102242)**
- **Petty Cash - £80.00 (Cheque No. 102240)**
- **P.J. Mullen – Reimbursement for Purchase of a PNY Key for Use on the Council’s Computer (£10.99) and Purchase of 2 books of 12 first class postage stamps (£14.88) - £25.87 (Cheque No. 102241)**

18 WREXHAM-BIRKENHEAD RAIL USERS’ ASSOCIATION – RENEWAL OF CORPORATE MEMBERSHIP

RESOLVED -

(i) That the Council’s corporate membership of the Association for the year 1 April 2014 to 31 March 2015 be renewed at a cost of £10.00.

(ii) That a letter be sent to the Association calling for steps to be taken to press for the following improvements at Gwersyllt Railway Station:

- **The station to be repainted and made more disabled friendly.**
- **The appearance of the station to be improved through the provision of flower beds etc.**

19 CLERK’S UPDATE

The following matters were reported by the Clerk:

- **That the Parochial Church Council for Holy Trinity Church had submitted their draft accounts for the year ended 31 December 2014 and that, subject to the Council’s**

approval, the annual maintenance grant for the upkeep of the church yard could be released.

- That the Council's response to the recent Welsh Government consultation on the The Local Government (Wales) Measure 2009 (Amendment) (Order) 2014 had been noted and that, in answer to the Council's query about the designation of community planning partners, the Welsh Government had confirmed that Fire Authorities were already designated for this purpose.
- That a letter had been received from Home-Start County Borough of Wrexham, thanking the Council for its recent donation of £100.00.
- That, in accordance with the instructions of the Council as contained in Minute 242 (16 April 2014), arrangements were being made for Members to receive a training session from One Voice Wales on the Devolution of Services on Wednesday, 2 July 2014.
- That, pursuant to previous discussions concerning the allocation of the Section 106 monies available for use in Gwersyllt, £5000.00 was to be used for the purpose of providing a spinning dish at the play area in Pandy while £6500.00 was to be allocated for the installation of a larger spinning and rocking dish at the play area in Second Avenue, Gwersyllt.
- That Members' had been informed of the availability of start-up and development grants for lunch clubs.
- That Members' concerns about The Tunnel/Underpass near the Wheatsheaf Public House had been taken up with the Environment Department and a response was awaited.
- That a letter was to be sent to the owner of the land situate between the railway line and the Gwersyllt Congregational Church expressing the Council's concerns about the untidy state of the site.
- That Councillor Mrs. June White and her daughter had received their formal invitations to attend the Buckingham Palace Garden Party on Tuesday, 3 June 2014.

Arising from the Clerk's comments about the receipt of the Parochial Church Council's draft accounts it was –

RESOLVED – That the Council's annual maintenance grant of £4000.00 to Holy Trinity Church be released in accordance with the decision contained in Minute 240 (16 April 2014).

20 MEMBERS' ISSUES/CONCERNS

Members requested the Clerk to pursue the following matters:

- The increasing problem of dog fouling and litter - Members suggested that the County Borough Council should take steps to name and shame offenders and called for more information as to when the Council and the Neighbourhood Policing team had carried out checks and on the numbers of fixed penalty notices issued.
- 99/105 First Avenue, Gwersyllt – Overgrown Hedge and Accumulation of Rubbish – A Member called for this problem to be brought to the attention of the Gwersyllt Housing Estate office once again.

- Public Footpath alongside the Railway Track in Pandy – A Member reported a fallen tree at this location and asked that the matter be reported to Streetscene.

21 GOVERNANCE IN SMALL PUBLIC BODIES

A letter from the Ethics and Regulation Team, Local Government Department, Welsh Assembly Government, drawing attention to the report of the National Assembly for Wales Public Accounts Committee on the Caldicott and Wentlooge Levels Internal Drainage Board dated 18 October 2013, was submitted.

RESOLVED - That the letter be noted.

22 EXCLUSION OF PRESS AND PUBLIC

RESOLVED – That under the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be discussed.

23 LEASE OF BRADLEY BOWLING GREEN

Further to Minute 254 (16 April 2014), the Clerk submitted a letter from Allington Hughes, Solicitors, setting out their views on the various matters in respect of which the Council had asked for advice.

Members' comments were noted.

RESOLVED –

(i) That the information contained in the letter from Allington Hughes be noted and their account for £150.00 settled.

(ii) That the Chair, Councillor David Griffiths and the Clerk continue their discussions with the Bowling Club on the Council's behalf.

(iii) That the Club's recent offer with respect to payment of electricity costs be accepted.

(In accordance with the Members' Code of Conduct, Councillor Bernie McCann declared a personal and prejudicial interest in this matter (in his capacity as treasurer to the Bowling Club) and left the meeting taking no part in the discussion or voting thereon.

24 APPLICATIONS FOR FINANCIAL ASSISTANCE

Members considered applications for financial assistance from Bradley Brownies and Gwersyllt Luncheon Club.

RESOLVED – That, in accordance with the provisions of Section 137 of the Local Government Act 1972 (as amended), the following grants be made:

Bradley Brownies - £500.00

Gwersyllt Luncheon Club - £65.00

(In accordance with the Members' Code of Conduct, Councillors Arfon and Gwenfair Jones both declared a personal, but non-prejudicial interest in this matter (by reason of their involvement in the management of the Luncheon Club) and remained in the meeting taking part in the discussion and voting thereon).

25 INTERNAL AUDIT REPORT 2013/2014

The Clerk and Financial Officer reported completion of the internal audit of the Community Council for 2013/2014 and submitted, for the Council's consideration, the report of the internal auditor, JDH Business Services Ltd., together with a proposed response to the findings and recommendations contained in the report.

RESOLVED - That the report of the internal auditor for 2013/2014 be received and noted and that the Council's proposed response thereto be approved.



HEDDLU GOGLEDD CYMRU
Gogledd Cymru diogelach

NORTH WALES POLICE
A safer North Wales

ITEM 4

GWERSYLLT EAST AND SOUTH

18/06/2014

PCSO Catherine Griffiths-Hughes: 07854329534
Catherine.Griffiths-Hughes2@nthwales.pnn.police.uk

Crimes for MAY 2014

Burglary other than Dwelling (Sheds/Garages) - 6

3 x Shed broken into and items stolen (Gwersyllt) - Undetected
Shed broken into (Rhosrobin) - Ongoing
Attempt break in into shed (Rhosrobin) - Undetected
Business broken into (Rhosrobin) - Detected

Burglary - 1

Dwelling broken into (Pandy) - Ongoing

Robbery - 0

Theft from Vehicle - 0

UTMV - 0

Drugs - 1

Person found in possession of drugs (Bradley) - Detected

Theft Other - 9

Garden furniture stolen (Bradley) - Undetected
Theft of personal items (Rhosrobin) - Ongoing
Shoplifting (Gwersyllt) - Ongoing
2 x Theft of garden furniture (Gwersyllt) - Undetected
Shoplifting (Gwersyllt) - Undetected
2 x Shoplifting (Gwersyllt) - Detected
Theft of garden furniture (Rhosrobin) - Undetected

Arson - 0

Interference with MV - 0

Criminal Damage - 1

Damage to car (Gwersyllt) - Undetected

Violence against a person - 4

Domestic (Bradley) - Detected
Domestic (Gwersyllt) - Detected
Domestic (Pandy) - Ongoing
Domestic (Rhosrobin) - Detected

ASB - 9

3 x Report of youths causing a nuisance by playing football in the street (Rhosrobin)
 House party (Bradley) - All persons made to leave address
 Report of neighbour shouting and swearing in the street (Bradley) - Area all quiet
 Report of a noise issue from a group of youths on Tesco car park - No one in the area
 Report of a house party (Gwersyllt) - All in order
 Neighbourhood dispute (Gwersyllt)
 Report of cars on Alyn Waters car park racing - Vehicles had gone

| Gwersyllt South&East | May-13 | Jun-13 | Jul-13 | Aug-13 | Sep-13 | Oct-13 | Nov-13 | Dec-13 | Jan-14 | Feb-14 | Mar-14 | Apr-14 | May-14 |
|--------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Burg other than dwelling | 5 | 8 | 1 | 3 | 2 | 4 | 1 | 5 | 4 | 9 | 4 | 7 | 6 |
| Burg Dwelling | 2 | 1 | 1 | 1 | 0 | 0 | 1 | 2 | 0 | 1 | 1 | 0 | 1 |
| Theft from Vehicle | 3 | 0 | 1 | 2 | 1 | 2 | 0 | 0 | 4 | 4 | 0 | 0 | 0 |
| Theft and handling | 6 | 6 | 5 | 4 | 2 | 0 | 4 | 4 | 4 | 4 | 6 | 5 | 9 |
| Violence against person | 7 | 3 | 2 | 7 | 3 | 0 | 3 | 2 | 6 | 4 | 3 | 7 | 4 |
| Criminal Damage | 6 | 2 | 2 | 1 | 4 | 1 | 0 | 4 | 9 | 4 | 6 | 2 | 1 |
| ASB | 9 | 7 | 18 | 9 | 9 | 12 | 9 | 13 | 10 | 14 | 17 | 13 | 9 |
| Fraud | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UTMV | 0 | 0 | 1 | 1 | 1 | 0 | 1 | 0 | 0 | 1 | 1 | 1 | 0 |
| Vehicle interference | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Robbery | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Arson | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 |
| Drugs | | | | | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 |
| TOATAL | 39 | 27 | 31 | 28 | 25 | 20 | 19 | 30 | 37 | 41 | 40 | 36 | 31 |

Priorities

Increase public confidence on the Pen-y-Llyn and Maes-y-Coed estate

High vis patrols have been conducted in the area.

Combat anti-social behaviour problems at the Bradley MUGA site

Patrols are being carried out in the area - All North PCSO have been made aware of the problems

No calls this month ☺

Meeting is being held with partner agencies to discuss the issues in the area

Members from the bowls club have been encouraged to report all incidents.



GWERSYLLT NORTH

06/06/2014

PCSO Phil Peters - 07775220290

philip.peters@nthwales.pnn.police.uk

Crimes for May 2014

| OFFENCE | NOV | DEC | JAN | FEB | MAR | APR | MAY |
|-------------------------|-----|-----|-----|-----|-----|-----|-----|
| VIOLENCE AGAINST PERSON | 2 | 3 | 3 | 4 | 5 | 5 | 7 |
| ROBBERY | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| BURGLARY | 0 | 2 | 1 | 3 | 0 | 2 | 1 |
| BOTD | 0 | 0 | 1 | 2 | 2 | 0 | 0 |
| DRUGS | 0 | 1 | 1 | 3 | 0 | 0 | 0 |
| THEFT FROM VEHICLE | 1 | 1 | 0 | 0 | 0 | 0 | 0 |
| UTMV | 0 | 0 | 0 | 1 | 0 | 0 | 0 |
| VEHICLE INTERFERENCE | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| THEFT & HANDLING | 2 | 2 | 1 | 4 | 3 | 2 | 2 |
| FRAUD | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ARSON | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| CRIMINAL DAMAGE | 0 | 4 | 2 | 2 | 6 | 2 | 1 |
| ASB PERSONAL | 1 | 0 | 0 | 6 | 2 | 3 | 4 |
| ASB NUISANCE | 3 | 6 | 3 | 1 | 7 | 6 | 3 |
| ASB ENVIRONMENT | 0 | 0 | 3 | 2 | 1 | 0 | 1 |

V.A.P: 5 x Domestic related – 5 x On-going.
1 x Argument between youths – On-going.
1 x Youth found with concealed blade – formal action taken.

Burglary: 1 x Property accessed and item stolen – On-going.

Theft & Handling: 1 x Pedal cycle stolen – Undetected.
1 x Shoplifting – Offender charged.

Arson: 1 x Bin lid set on fire - Undetected.

Criminal Damage: 1 x Damage to vehicle – On-going.

ASB:

Personal: 1 x Domestic related.
3 x Neighbour dispute.

Nuisance: 1 x Off-road bike on school field.
1 x Domestic related.

1 x Adults fighting outside public house.

Environment: *1 x Off-road bike on school field.*

Priorities:

- *Reduce the amount of B.O.T.D (Put forward by Inspector Evans)*
- *Combat the general ASB issues including Off Road bikes*
- *Dog fouling (Priority for whole of Gwersyllt Area)*



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Gogledd Cymru diogelach

NORTH WALES POLICE
A safer North Wales

GWERSYLLT WEST

03/06/2014

PCSO Jade Andrews: 07557847741
Jade.Andrews@nthwales.pnn.police.uk

Total Crimes for May 2014 - 8

Burglary other than Dwelling (Sheds/Garages) - 1
Attempt BOTD, no damage, nothing taken - Ongoing

Burglary - 0

Theft from Vehicle - 0

UTMV - 0

Theft & Handling - 1
Shoplifting - On going

Interference with M/V - 0

Criminal Damage - 3
Damage to a wing mirror - Undetected
Damage to a wing mirror - Undetected
Damage to a window - Ongoing

Violence against a person - 3
Domestic incident, no injuries sustained - Detected
Domestic incident, no injuries sustained - Detected
Assault - On going

Drugs - 0

Total ASB for April 2014 - 10

ASB Nuisance - 6

Youths on scaffolding
Youths around garages
Youths throwing items
Youths around garages
Youths talking and laughing

ASB Personal - 4

Neighbourhood dispute
Neighbourhood dispute
Neighbourhood dispute
Neighbourhood dispute

ASB Environment - 0

Gwersyllt West Priorities

1. Reduce the amount of BOTD's committed set by the Inspector.
2. Combat ASB around the Wheatsheaf Lane and First Avenue areas
Patrols area carried out in the area at key times, all other local officers have been made aware of the problems.
3. Combat off road bikes.
Patrols are being carried out in the area in order to deter offenders.

| GWERSYLLT WEST | NOV 14 | DEC 14 | JAN 14 | FEB 14 | MAR 14 | APR 14 | MAY 14 |
|-----------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| VAP | 0 | 0 | 6 | 7 | 0 | 4 | 3 |
| Burglary | 0 | 0 | 2 | 0 | 3 | 1 | 0 |
| BOTD | 0 | 2 | 2 | 2 | 1 | 2 | 1 |
| Theft Other | 1 | 2 | 3 | 2 | 2 | 1 | 1 |
| Theft from Vehicle | 0 | 0 | 1 | 3 | 2 | 0 | 0 |
| UTMV | 2 | 0 | 1 | 1 | 0 | 0 | 0 |
| Criminal Damage | 3 | 4 | 3 | 5 | 2 | 3 | 3 |
| Vehicle Interference | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Drugs | 0 | 0 | 1 | 0 | 1 | 1 | 0 |
| Arson | 0 | 0 | 0 | 1 | 0 | 0 | 0 |
| | | | | | | | |
| ASB Nuisance | 10 | 9 | 14 | 16 | 4 | 6 | 6 |
| ASB Personal | 0 | 0 | 0 | 0 | 4 | 4 | 4 |
| ASB Environment | 0 | 0 | 0 | 0 | 2 | 1 | 0 |
| | | | | | | | |

Number: WG21017

ITEM 5



Llywodraeth Cymru
Welsh Government

www.cymru.gov.uk

Welsh Government

Consultation Document

Access to Information on Community and Town Councils

Date of issue: 12 May 2014

Action required: Responses by 4 August 2014

Overview

This consultation paper is seeking views on the draft statutory guidance regarding access to information on Community and Town Councils.

How to respond

Please submit your comments on any aspect of the Guidance by **4 August 2014** in any of the following ways:

Via the response form on our website:
<http://wales.gov.uk/consultations/forms/access-to-information/?lang=en>

E-mail: LGDTMailbox@wales.gsi.gov.uk

Or post to the address in the contact details below.

Further information and related documents

Large print, Braille and alternate language versions of this document are available on request.

Useful References:
<http://www.legislation.gov.uk/anaw/2013/4/section/55/enacted>

Contact details

For further information:

Scrutiny, Democracy and Participation Team
Welsh Government
Cathays Park
Cardiff
CF10 3NQ

e-mail: LGDTMailbox@wales.gsi.gov.uk

Data protection

How the views and information you give us will be used

Any response you send us will be seen in full by Welsh Government staff dealing with the issues which this consultation is about. It may also be seen by other Welsh Government staff to help them plan future consultations.

The Welsh Government intends to publish a summary of the responses to this document.

We may also publish responses in full.

Normally, the name and address (or part of the address) of the person or organisation who sent the response are published with the response. This helps to show that the consultation was carried out properly. If you do not want your name or address published, please tell us this in writing when you send your response. We will then blank them out.

Names or addresses we blank out might still get published later, though we do not think this would happen very often. The Freedom of Information Act 2000 and the Environmental Information Regulations 2004 allow the public to ask to see information held by many public bodies, including the Welsh Government.

This includes information which has not been published. However, the law also allows us to withhold information in some circumstances. If anyone asks to see information we have withheld, we will have to decide whether to release it or not. If someone has asked for their name and address not to be published, that is an important fact we would take into account. However, there might sometimes be important reasons why we would have to reveal someone's name and address, even though they have asked for them not to be published. We would get in touch with the person and ask their views before we finally decided to reveal the information.

WELSH GOVERNMENT GUIDANCE

**ACCESS TO INFORMATION ON COMMUNITY
AND TOWN COUNCILS**

Status and Application

This guidance applies to Community and Town Councils in Wales. It is issued, in part under section 55(1) of the Local Government (Democracy) (Wales) Act 2013. When carrying out their duties under section 55(1) of this Act Community and Town Councils have a statutory duty to have regard to this guidance.

This guidance also applies to the provision made in the Act concerning public notices, council meetings and proceedings and registers of members' interests.

Background

1. The Local Government (Democracy) (Wales) Act 2013, referred to as "the Act" throughout this guidance, gained Royal Assent on 30 July 2013. Its primary purpose was to reform the constitution and functions of what is now known as the Local Democracy and Boundary Commission. The Act, however, introduced various other provisions connected with local government.

2. Sections 55 to 58 of the Act are concerned with access to information, and most particularly, access to information about Community Councils. (For the purposes of this guidance, any reference to a Community Council or Councils includes any Community, Town or City Council which serves a community or grouped community and was established in accord with Part II of the Local Government Act 1972 ("the 1972 Act").

3. In summary, the Act requires Community Councils to have websites; to publish notices and papers electronically; and to publish their register of members' interests electronically (those maintained under section 81 of the Local Government Act 2000).

What the legislation requires

4. Section 55 of The Act requires Community Councils to publish electronically information about how to contact it and, if different, its clerk. The information which must be available electronically includes a telephone number, a postal address and an email address.

5. In addition, the council must publish electronically information about each of its members, including a list of the councils members, each member's name, their contact details, political affiliation (if any) and any office held or committee they belong to within the council. If the community concerned is divided into community wards, the ward each member represents must be shown.

6. The Community Council must also publish electronically the minutes of its meetings and, so far as reasonably practicable, documents referred to at those meetings. They must also publish their annual audited accounts electronically. In both these cases, councils are only required to publish material produced after the date when section 55 came into force.

Community Councils are not required to publish any information they are prevented from disclosing by any other legislation.

7. In carrying out its duties under Section 55, Community Councils must have regard to this guidance.

8. Under existing legislation Community Councils are required to post any public notices in one or more conspicuous places within their area, and anywhere else which appears to be desirable for giving publicity to the notice (section 232 of the 1972 Act). The Act places an additional requirement on Community Councils to publish any such notice electronically.

9. Existing legislation requires Community Councils to give notice of forthcoming council meetings three clear days before the meeting is to be held by displaying a notice in a conspicuous place in the community. The Act places an additional requirement for such notices to be published electronically. This must be done three clear days before the meeting. There is also a requirement to publish electronically, so far as is reasonably practicable, any documents relating to the business to be transacted at the meeting. This requirement does not apply where the documents

relate to business which, in the opinion of the council, is likely to be transacted in private or where the disclosure of such documents would be contrary to any other legislation.

10. Under Schedule 12 to the Act a group of local government electors may call a community meeting. Where a meeting has been convened those convening the meeting must give notice to the Community Council (if there is no Community Council established in the area notice must be given to the principal council in whose area the community lies). Under the new provisions, notice may be given to the Community Council either in writing or electronically. Where it is given in electronic form the notice must comply with the technical requirements set by the principal council.

11. Community Councils and Principal Councils must provide a facility for notices to be given electronically and public notice of the community meeting must be published electronically as well as through traditional mediums.

12. Finally, the Act contains new requirements relating to the registration of members' interest. Section 81 of the Local Government Act 2000 requires a Community Council (as well as other authorities) to maintain a register of members' financial and other interests as are specified in the model code of conduct. Up until now, the register only needed to be available for inspection at council offices. Provision made by the Act requires it also needs to be published and available to access electronically.

Guidance

13. It is a decision for each Community Council to take as to whether they will operate their own, independent website, or whether they decide to link up with other Community Councils in their area, or the principal council, or some other body which is happy to host their site. It is, however, a requirement there is a regularly updated website providing the public with the ability to access the information described above.

14. The Welsh Government intends to improve public engagement with local government generally and Community Councils in particular. We feel it necessary for all local authorities to be contactable electronically and have published information on the Internet. Local residents would expect to be able to have this facility in this era.

15. The majority of Community Councils in Wales already have a presence online and publish information electronically. Community Councils are urged to seek assistance from One Voice Wales, their Principal Council or other reliable sources if they need it to develop their web presence.

16. Under section 55, the Council must publish electronically its telephone number, postal address and e-mail address on the website. The information must also be available for the Council's clerk if it is different to the Council's contact details, although a generic e-mail address which a member, perhaps the Chair, to the council, could also use, would be advantageous. In some cases, the Community Council will have its own, or a share of, offices and the telephone number, postal address and e-mail address for these premises would be appropriate. Councils will be expected, however, to have arrangements to ensure messages are regularly retrieved and responded to.

17. It is not obligatory for individual members to have e-mail addresses. In a Principal Council this would be expected because the Council itself can usually provide e-mail addresses on the council's site. However, the members' names must be listed and details of how they may be contacted must be available online. Some councils will wish to place photographs of each member but this is a decision for them.

18. The Act requires the political affiliation of the members of the council is published. Some Community Councils choose not to do this at present. However, the public has a right to know the political persuasions of those in elected office or whether they are independent of any group. It is unacceptable for a member to hide their political affiliation if they have been elected on a political ticket, unless they have clearly breached with their political group since election.

19. If the Community Council is divided into community wards, the ward the member represents must be published. If they hold office of some sort in the council or belong to a council committee of some sort, it must be published on the site.

20. It is not necessary to delineate those members who were elected and those subsequently co-opted to fill vacancies. Co-opted members are full members of the council.

21. Paragraphs 4 to 12 above describe the documents which need to be posted on the website. Councils should develop procedures for keeping their site in good order, with past documents archived for a reasonable period, but easily accessible from the front page.

22. The Act provisions should be viewed as outlining the minimum requirements. Many councils will want to place far more information than this on their webpages and are encouraged to do so. Councils will need to have regard to the Code of Recommended Practice for Local Authority Publicity when considering the appropriateness of what they may wish to publish.

Questions

1. Do you agree that the draft Guidance is in keeping with the provisions of the Local Government Democracy (Wales) Act 2013?

2. Are you content with the proposed draft guidance for access to information on Town and Community Councils ?

3. Are there any issues not mentioned which you would like the Welsh Government to take into account?

4. Should you have any related issues which we have not specifically addressed, please let us know via the online response form

GWERSYLLT COMMUNITY COUNCIL

FORWARD WORK PROGRAMME FOR THE PERIOD 1 JULY TO 31 OCTOBER 2014

JULY 2014

| SUBJECT MATTER | PURPOSE/DECISION REQUIRED | COMMENTS |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| External Audit of the Council's Activities | To update Members on the outcome of the annual external audit of the Council's activities. | |
| Gwersyllt Outreach Project | To receive a half yearly presentation/monitoring report from the Citizen's Advice Bureau. | |
| Policing Priorities | To review the agreed priorities and set priorities for the next 3 months (i.e. commencing 1 August 2014). | |
| Possible Introduction of a Grants Scheme for Gifted/Talented Young People | To enable the Council to consider this proposal further. | |
| Commemoration of the 100 th Anniversary of the Outbreak of World War I | To consider possible suggestions to commemorate this anniversary. | The Council may wish to discuss this matter with the new Vicar of Gwersyllt (following her installation in September) and the Pastor of Gwersyllt Congregational Church. |

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|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|--|
| Statement of Income and Expenditure and Bank Reconciliation for the First Quarter of the Financial Year | To consider the quarterly statement and review the Council's financial position. | |
|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|--|

GWERSYLLT COMMUNITY COUNCIL

FORWARD WORK PROGRAMME FOR THE PERIOD 1 JULY TO 31 OCTOBER 2014

SEPTEMBER 2014

| SUBJECT MATTER | PURPOSE/DECISION REQUIRED | COMMENTS |
|-----------------------------------------|--------------------------------------------------------------------------------------|-----------------|
| Review of the Council's Website | To review the revised website and consider any further suggestions for enhancing it. | |
| Review of the Council's Standing Orders | To review and update as necessary the Council's Standing Orders. | |

GWERSYLLT COMMUNITY COUNCIL

FORWARD WORK PROGRAMME FOR THE PERIOD 1 JULY TO 31 OCTOBER 2014

OCTOBER 2014

| SUBJECT MATTER | PURPOSE/DECISION REQUIRED | COMMENTS |
|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|-----------------|
| Statement of Income and Expenditure and Bank Reconciliation for the Second Quarter of the Financial Year | To consider the quarterly statement and review the Council's financial position. | |
| Policing Priorities | To review the agreed priorities and set priorities for the next 3 months (i.e. commencing 1 November 2014). | |