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Gwersyllt Community Resource Centre
Second Avenue
Gwersyllt
Wrexham
LL11 4ED

13 May 2021

Dear Councillor

Your attendance is requested at the **virtual ANNUAL MEETING of GWERSYLLT COMMUNITY COUNCIL** to be held on **WEDNESDAY, 19 MAY 2021 at 7.00 p.m.** for the transaction of the business specified below.

Yours sincerely



Clerk to the Council

Note: In accordance with previously agreed arrangements, the Council will endeavour to complete its business by 8.45 p.m.

AGENDA

- 1. Apologies for Absence:**
- 2. Election of Chairman of the Council for 2021/2022:** To elect a Chairman of the Council in accordance with Standing Orders.
- 3. Appointment of Vice-Chairman of the Council for 2021/2022:** To appoint a Vice-Chairman of the Council in accordance with Standing Orders.
- 4. Declarations of Personal Interests:**
- 5. Public Questions:** Any Members of the public wishing to make representations, ask questions or give evidence should advise the Clerks to the Council by not later than 5.00 p.m. on Tuesday, 18 May 2021.

6. **Minutes:** To receive and, if found correct, confirm the Minutes of the Meeting of the Council held on 21 April 2021 (Copy attached).

7. **Policing in the Community:**

(i) **Update from PCSO Lana Kelleher – Lightwood:**

(ii) **Members' Issues/Concerns:**

8. **Community Agent:** To receive an information report from the Community Agent for the month of April 2021.

9. **Appointment of Committees, Sub-Committees and Working Groups:** To consider the attached report of the Clerk.

10. **Street Lighting Issues:**

(i) **Faulty Street Lights:** Members to report any issues giving cause for concern.

(ii) **Street Lighting Sub-Committee - Update:** Clerk to report.

11. **Council's Bank Accounts – Appointment of Authorised Signatories:** Clerk to report.

12. **Local Government and Elections Act (Wales) Act 2021:** A report will be circulated for Members' information following the joint One Voice Wales/SLCC event on 14 May 2021 when this issue will be discussed.

13. **The Council's Insurance Arrangements for 2021/22:** Clerk to report.

14. **NHS, Social Care and Frontline Workers' Day – 5 July 2021:** To consider the attached report of the Clerk.

15. **Planning Matters:** To consider the following application for planning permission:

- P/2021/Temporary Change of Use (3 Years) of Building to Estate Agents – Commercial Garage, Glan Llyn Road, Bradley

Details of the above-mentioned application can be viewed at
www.wrexham.gov.uk/plans

16. Members' Issues/Concerns:

17 Clerk's Update:

(i) Monitoring of Council's Workload - Current Priority Issues/Ongoing Projects:

18. Information Items:

(i) Updated Bank Reconciliation and Statement of Income and Expenditure for the Financial Year Ended 31 March 2021: (Copy attached).

19. Accounts for Payment:

IT IS RECOMMENDED THAT UNDER THE PROVISIONS OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THE PUBLIC AND REPRESENTATIVES OF THE PRESS BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED.

20. Annual Internal Audit 2019/2020: To consider a proposed response.

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**Minutes of a (virtual) Meeting of Gwersyllt Community Council
held on Wednesday, 21 April 2021**

Members

Councillor Mike Wilde, Chair
Councillor David Edwards, Vice-Chair

Councillors *Annette Davies
Martyn Davies
David Griffiths
*Raymond Hughes
Arfon Jones
Arthur Jones
Gwenfair Jones

Councillors Mrs Sheelagh Jones
Tina Mannering
*Jayne Parlour
Phil Rees
*Jackie Roberts
Louise Roberts
*Barrie Warburton
Dennis Wynne

* Absent

128. APOLOGIES FOR ABSENCE

Reminding Members that this meeting had been convened in accordance with The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020, the Clerk reported apologies for absence from Councillors Annette Davies, Raymond Hughes, Jayne Parlour, Jackie Roberts and Barrie Warburton, which the Council found acceptable.

129. DECLARATIONS OF PERSONAL INTERESTS

Councillors Gwenfair Jones and Tina Mannering gave notice that they intended to declare a personal interest in Agenda Item 14 (Planning Matters).

130. PUBLIC QUESTIONS

The Clerk advised that no public questions had been received for discussion at this meeting.

131. MINUTES

RESOLVED – That the Minutes of the Meeting of the Council held on 17 March 2021 be received and confirmed as a correct record.

Matters arising –

Page 2 – Minute 113 – Resurfacing of Mini-Football Pitch at Tan-yr-Allt - It was reported that this scheme was almost complete with only the line markings and goal posts to be painted.

Page 3 – Minute 114 (v) – Vehicle Activated Warning Signs - The Clerk reminded the Council that he had recently circulated details of the various sites previously identified by Members for the possible provision of vehicle activated signs, adding that if any Members

wished to highlight any other sites for this purpose they should inform him accordingly within the next seven days.

Page 3 – Minute 115 – Call Blockers - Members were informed that DC Rachel Roberts had identified recipients for 3 of the 5 newly purchased call blocker devices.

Page 3 – Minute 117 – Community Agent Report - The Clerk reported receipt of a letter from Wrexham Council's Adult Social Care Department, formally inviting the Community Council to agree to an extension to the current contract until 31 March 2022 and advising that a grant of £10,000 would be made available to cover all the costs associated with the scheme.

RESOLVED - That the proposed extension to the contract be approved and that the Clerk be authorised to sign the necessary funding agreement on the Council's behalf.

Page 5 – Minute 124 (ii) – Bithells Lane - Potholes and Blocked Water Grids -.A Member reported that this matter had yet to be addressed by Wrexham Council.

Page 6 – Minute 124 (v) – Turn Wales Yellow - The Clerk explained that the lights at the War Memorial site were in sealed units and, as a result, it had not been possible to make any adjustments in time for the 'Turn Wales Yellow Day' on 23 March 2021.

132. POLICING IN THE COMMUNITY

PCSO Lana Kelleher-Lightwood was in attendance for this item.

The following matters were raised during discussion of this item:

- The PCSO advised that although there were no major issues giving cause for concern at this time she had received complaints about problems of anti-social behaviour behind the Gwersyllt Working Men's Club where a number of taxis had been damaged.
- A Member reported that Gwersyllt Housing Estate Office and the Police had been alerted to the recent theft of the large green container unit from the unused land to the rear of Third Avenue.
- It was reported that concerns had been expressed about large numbers of young people congregating in Wheat Close. The PCSO advised that the Gwersyllt Housing Estate Office had been requested to remove the discarded furniture from this area.
- Responding to a Member's comment about the use of motor bikes on pavements, the PCSO reported that the Housing Estate Office had followed up this matter and proposed to write to one tenant to remind them of the terms of their tenancy.
- Noting a Member's comment about pavement parking near the old railway line in Cefn-y-Bedd, the PCSO reported that she would endeavour to make some home visits to encourage residents to park off the highway.
- A Member reported problems with young people in Alyn Waters Country Park, with the PCSO advising that it was her understanding that the culprits all lived locally.

PCSO Lana Kelleher-Lightwood was thanked for her attendance.

133. COMMUNITY AGENT'S REPORT

The Community Agent's report for the month of March 2021 was submitted.

Members noted in particular that the Community Agent had assisted a number of clients with their requests for food parcels as well as responding to a wide range of other issues. Arising from discussion of the report, Members asked for information to be included in the Community Agent's next report on the numbers of food parcel related enquiries/requests dealt with and indicated that arrangements should be made for the Agent to attend the Council's meeting in June or July to discuss her work.

RESOLVED - That the report be noted.

134. STREET LIGHTING

(i) **Faulty Lights** - In answer to a Member's comments, the Clerk advised that faulty street light no. 301 had been reported to Jones Lighting Ltd.

(ii) **Proposed Installation of New Columns** - Further to previous discussions, the Clerk reported that the possible provision of new street lighting columns at the following sites was being considered:

- Bickerton Drive by Royal Court
- junction of Meadway Close and Penrhyn Drive
- unadopted road off Top Road, near the garage

A Member asked for Station Road to be considered too and this was **agreed**.

The Clerk advised that the estimated cost of providing a new column was £923.04 plus additional costs for trenching.

Reporting further, the Clerk advised that a periodic inspection was due this year, the estimated cost of which was £8000. This would be funded from the Council's street lighting budget of £17,000.

During discussion, several Members commented upon the service given by Jones Lighting with the Clerk pointing out that the Council was free to consider putting its street lighting contract out to tender. Members acknowledged that any issues giving cause for concern should be raised with Jones Lighting initially with a report back to Council in due course.

RESOLVED - That the provision of new lighting columns at the sites mentioned above, including Station Road, be pursued with Jones Lighting via the Street Lighting Sub-Committee.

135. PROVISIONAL BANK RECONCILIATION AND STATEMENT OF INCOME AND EXPENDITURE FOR THE FINANCIAL YEAR ENDED 31 MARCH 2021

A provisional Bank Reconciliation and Statement of Income and Expenditure for the Financial Year ended 31 March 2021 was submitted.

In introducing the matter, the Clerk reported that the Bank Reconciliation and Statement was provisional at this stage as the Council was awaiting an up to date statement from TSB in respect of its Cefn-y-Bedd Recreation Society Account and that he would report further to the next meeting. Commenting further, he made particular reference to the fact that Council funding support for Wrexham Council services and street lighting related expenditure, amounting to £67,311.26 and £68,682.74 respectively, represented the main elements of the Council's expenditure in 2020/21.

In addition, Members noted that the Council's balances at 31 March 2021 amounted to just over £347,000.00 with the Clerk stressing that it was important for the Council to keep its balances under review.

RESOLVED -

(i) That the provisional Bank Reconciliation and Statement of Income and Expenditure for the financial year ended 31 March 2021 be noted and that a report on the use of the Council's reserves be submitted to a subsequent meeting.

(ii) That the necessary steps be taken to close the Cefn-y-Bedd Recreation Society Account.

(iii) That a report on the General Power of Competence contained in the Local Government and Elections (Wales) Act 2021 be presented to the next meeting.

136. REVIEW OF KEY DOCUMENT – INTERNAL FINANCIAL CONTROLS

The Clerk and Financial Officer submitted a report for the Council to review its previously agreed internal financial controls.

RESOLVED -

(i) That the documented internal financial controls of the Council, as set out in the report of the Clerk and Financial Officer, be re-affirmed.

(ii) To continue to review the Council's internal financial control on an annual basis.

137. GRESFORD COLLIERY BOWLING CLUB – APPLICATION FOR FINANCIAL ASSISTANCE

With reference to Minute 121 (iii) (March 2021 Minutes), the Clerk resubmitted Gresford Colliery Bowling Club's recent application for financial assistance, together with recently received additional information containing details of the four quotations received by the Bowling Club for the provision of new boundary fencing, comprising two quotations for wooden fencing and two for mesh fencing.

The Council noted in particular the two quotations received by the Club for the provision of mesh fencing, which Members considered to be a better option than wooden fencing.

RESOLVED – That a grant of £2850.00 be made to the Bowling Club to enable it to accept the lower of the two quotations received for the provision of mesh fencing.

138. JOINT ONE VOICE WALES/SLCC EVENT – 13 MAY 2021

The Clerk submitted an invitation from One Voice Wales, for the Council to take part in a remote joint One Voice Wales/SLCC event to be held on Thursday, 13 May 2021 and focusing on a number of key topic areas, including the new Local Government and Elections (Wales) Act 2021 and the opportunities presented by the new General Power of Competence (GPC). The cost of participation was £45.00 per delegate.

RESOLVED - That the Council be represented at the joint event by the Clerk and Councillor Martyn Davies.

139. CARU CYMRU CAMPAIGN

Members discussed a note from the Head of Service (Strategy), Environment and Technical, Wrexham County Borough Council, drawing attention to the recent launch of the Caru Cymru campaign and advising that all local authorities in Wales were invited to work with Keep Wales Tidy on a large-scale initiative to eradicate litter and waste. It was noted that Wrexham Council would shortly be recruiting an officer to work on this project and had a small number of 'litter-picking kits' available for use by community groups.

During discussion of this matter, Members made particular reference to the following:

- calls for Wrexham Council to be more proactive in terms of enforcing the law and instituting legal proceedings against offenders;
- the shortage of litter bins in Gwersyllt, the time taken to empty them and the need for more bins to be provided as soon as possible;
- the need to support local litter pickers by ensuring the availability of an adequate supply of bin bags; and
- the possible provision of Community Council litter bins.

RESOLVED -

(i) To support the Keep Wales Tidy initiative.

(ii) To arrange for a stock of bin bags to be made available at the Gwersyllt Community Resource Centre for use by local litter-picking groups.

(iii) That Wrexham Council be informed of the Community Council's concerns about the shortage of litter bins in Gwersyllt.

140. COVID – 19 COMMUNITY CHAMPIONS CAMPAIGN

The Clerk submitted a note from the office of Sarah Atherton, Member of Parliament for Wrexham, drawing attention to her Covid-19 Community Champions Campaign.

Members noted the matter with the Chair emphasising that it was important for the Council to continue to promote its own Community Awards scheme.

141. PLANNING MATTERS

The Clerk reported on a number of recent applications for planning permission.

RESOLVED - That the Local Planning Authority be advised that the Council has no objection to the following applications:

- **P/2021/0278 – Replacement of Existing 17 Metre Telecommunications Mast with 20 Metre High Telecommunications Mast with Associated Antenna and Ancillary Equipment – Telecommunications Mast, Rhosddu Industrial Estate, Old Rhosrobin, Wrexham**
- **P/2021/0295 – Single Storey Rear and Side Extensions – 9 Regent Close, Gwersyllt**
- **P/2021/0265 – Two Storey Side Extension – 26 Beech Street, Summerhill**
- **P/2021/0339 – Single Storey Rear Extension – 15 Chestnut Avenue, Summerhill**

(In accordance with the Members' Code of Conduct, Councillors Gwenfair Jones and Tina Mannering both declared a personal, but non-prejudicial interest in this matter by virtue of their roles as members of Wrexham County Borough Council's Planning Committee and remained in the meeting, taking part in the discussion.)

142. MEMBERS' ISSUES/CONCERNS

(i) **Mobile CCTV Cameras** - A Member asked if consideration could be given to the possible acquisition of a mobile CCTV camera for use in connection with fly-tipping. In reply, the Chair advised that the Council needed to take account of a number of key issues in connection with the use of mobile CCTV cameras, including that of data protection, and that he would report further to a subsequent meeting to assist Members in coming to a decision

(ii) **Pedestrian Access to Alyn Waters Country Park** - A Member asked if steps could be taken to improve the surface of the pedestrian access to Alyn Waters Country Park, just beyond Gwersyllt Park Cricket Club, for the benefit of disabled persons.

The Clerk was asked to take up the matter with Wrexham Council.

(In accordance with the Members' Code of Conduct, Councillor David Griffiths declared a personal, but non-prejudicial interest in this matter by virtue of his own disability.)

(iii) **Disqualification Rule for Non-Attendance at Meetings** – Arising from Members' comments, the Clerk indicated that he would look into this matter, consult with those Members who had yet to participate in the Council's virtual/remote meetings and report back.

(iv) **Entrance to Alyn Waters Country Park from Mold Road** - A Member reported that the main gates to Alyn Waters Country Park, on the Mold Road side, were left open in the evenings and asked whether Wrexham Council could arrange for them to be closed in the interests of security.

The Clerk undertook to raise the matter with Wrexham Council.

(v) **Delamere Avenue – Stone Boundary Wall Adjoining Gwersyllt Park Cricket Club**
A Member expressed concern that the stone boundary wall between Gwersyllt Park Cricket Ground and Park Wall Road had been subjected to vandalism and was in need of attention.

The Clerk was asked to consult Wrexham Council for its observations.

(vi) **Bottom Road, Summerhill – Potholes** – It was reported that this matter had not been properly addressed by Wrexham Council.

In addition, a Member reported that part of Summerhill Road leading to Little Mountain was a need of a complete resurfacing.

The Clerk undertook to inform Wrexham Council.

143. CLERK'S UPDATE

(i) **Alyn Waters Country Park – Musical Keys Item** – The Clerk reported that Wrexham Council had advised that this item had been damaged and so costing for repairs would be obtained for the Community Council's consideration.

(ii) **School Holiday Playwork Project** – The Clerk reported receipt of the 3 year Service Level Agreement with Wrexham Council in respect of this service.

The Clerk was authorised to sign the document on the Community Council's behalf.

144. INFORMATION ITEMS

(i) **Donations** - The Clerk reported receipt of correspondence from Vic Studios and Wales Air Ambulance, thanking the Council for the following donations:

Vic Studios - 500.00

Wales Air Ambulance - 1000.00

(ii) **Audit of Accounts 2021-21** - Letters from the Auditor General Wales dated 26 March and 31 March 2021, regarding the audit of accounts for 2020/21, were noted.

145. ACCOUNTS FOR PAYMENT

RESOLVED –

(i) That payment of the following accounts be approved:

- **Wrexham County Borough Council – School Crossing Patrol Service – Gwersyllt C.P. School – Quarter 4 2020/2021 - £1,192.75 (no VAT)**
- **True Call Ltd. – Purchase of trueCall Secure unit (call blockers) x 5 - £579.96 (£483.30 + VAT)**
- **Jones Lighting Ltd. – Monthly Maintenance of Street Lights – March 2021 - £50.06 (£41.72 +VAT)**
- **Scottish Power – Street Lighting invoices for the period 28/02/21 – 31/03/21 - £667.67 (£556.39 +VAT)**
- **R.J. Miles (James Garden Services) – Maintenance of the Memorial Garden – March 2021 - £157.50 (no VAT)**
- **Rawson Digital – Photocopier Usage Costs – 23/02/21 to 26/03/21 - £19.93 (£16.61 + VAT)**
- **Planning Aid Wales – Online Training: Solving Problems with Planning Online (Cllr. Tina Mannering) – 22/03/21 - £27.00 (no VAT)**
- **Wrexham-Bidston Rail Users’ Association – Membership Renewal (April 2021 – March 2022) - £25.00 (no VAT)**
- **SLCC – Membership Renewal (Mr Peter Mullen) – Annual from 1st March 2021 - £166.00**
- **SLCC – Membership Renewal (Mr Dylan Hughes) – Annual from 1st May 2021 - £166.00**
- **Ms Justine Godfrey – Community Agent Mobile Top-up payments – 5 receipts @ £15.00 submitted - £75.00.00 (no VAT)**
- **Mr P. J Mullen – Petty Cash - £100.00**

(ii) To endorse the action taken since the last meeting in approving payment of the following:

AVOW – Salary Costs & Payroll Charges (April 2021) – £2,776.98

146. EXCLUSION OF PRESS AND PUBLIC

IT IS RECOMMENDED THAT UNDER THE PROVISIONS OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THE PUBLIC AND REPRESENTATIVES OF THE PRESS BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLWING ITEMS OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED.

147. STREET LIGHTING MAINTENANCE CONTRACT

The Clerk submitted, for Members' consideration, the updated schedule of rates introduced by Jones Lighting Ltd. with effect from 1 April 2021.

RESOLVED - That the updated schedule of rates be agreed.

148. SELECTION OF FINANCIAL SOFTWARE

The Clerk reported upon the main features of two financial software packages for possible acquisition by the Council.

RESOLVED - That the Clerk be authorised to proceed with the purchase of the package which he considers to be the most suitable of the two now reported following consultation with the Chair and Vice-Chair.

**ANNUAL MEETING OF GWERSYLLT COMMUNITY COUNCIL – WEDNESDAY, 19
MAY 2021**

Report of the Clerk

**APPOINTMENT OF COMMITTEES, SUB-COMMITTEES AND WORKING
GROUPS – 2021/22**

Set out below are details of the various Sub-Committees and Working Groups set up by the Council in 2020/21.

Staff Appointments Sub-Committee comprising the Chair and Vice-Chair, together with Councillors Mark Bostock, Annette Davies, Mrs. Gwenfair Jones and Dennis Wynne.

Role - To consider matters relating to the Clerk's appointment/role, including carrying out the annual appraisal of the Clerk's performance, and make recommendations to Council.

Although this Sub-Committee has not met for some years, it has an important role to fulfil and so should be retained.

Does the role of this Sub-Committee need to be extended ?

Wrexham Local Development Plan Sub-Committee comprising the Chair and Vice-Chair, together with Councillors Martyn Davies, David Griffiths, Phil Rees and Louise Roberts.

Role – To agree responses on the Council's behalf to Wrexham Council's consultations on the Wrexham Local Development Plan.

Play Areas Sub-Committee comprising the Chair, together with Councillors David Griffiths, Mrs. Gwenfair Jones, Jayne Parlour and Louise Roberts.

Role – To discuss ideas for improving the various play areas covered by the service level agreement between the Community Council and Wrexham Council and make recommendations as appropriate.

Street Lighting Sub-Committee comprising the Chair, together with Councillors David Griffiths, Arthur Jones and Dennis Wynne.

Role – To check on the operation of the Council's street lighting units; to consider the need for any additional units to be provided and to monitor the performance of the Council's street lighting maintenance contractor.

Provision of Christmas Lights Working Group comprising the Chair and Vice-Chair, together with Councillors Annette Davies, David Griffiths and Mrs. Gwenfair Jones.

Role – To discuss proposals for, and any issues associated with, the provision of Christmas lighting schemes and report to Council.

Peace Garden Working Group comprising Councillors Mrs. Gwenfair Jones, Annette Davies, Michael Wilde and David Griffiths.

Role – To progress the Council's plans to secure the improvement of the Peace Garden in Old Mold Road if and when Wrexham Council agree to dispose of the site under its Asset Transfer Policy.

Annual Report Working Group comprising the Chair and Vice-Chair, together with Councillor David Griffiths, Councillor Arfon Jones, Councillor Barrie Warburton and the Clerk.

Role – To consider the preparation of an annual report for the Council having regard to the legislative requirement to produce such a report and make recommendations to Council.

Community Well-being Sub-Committee comprising the Chair, together with Councillors Martyn Davies, Gwenfair Jones, Phil Rees, Louise Roberts and any other Members who may wish to join it (The Community Agent will attend meetings of the Sub-Committee as required).

Original Role – To discuss ideas as to how the Council might assist vulnerable and isolated local residents, particularly those in the over 50 age group, in the event of further lockdowns being imposed to prevent the spread of coronavirus, and come up with proposals for consideration by Council.

Working closely with local Churches and other groups, the Sub-Committee was particularly busy during the build up to Christmas 2020 in arranging for local people living alone to receive a Christmas Dinner. This proved a successful exercise and the Council may wish to consider doing the same again this year.

The Sub-Committee has since been asked by Council to consider (a) how the Council might mark NHS, Social Care and Frontline Workers' Day on Monday, 5 July and (b) how the Council might work with Re-engage, a national charity providing a free call companions service for people over 75 who live alone.

If the Council is minded to retain the Sub-Committee, it may wish to consider extending its role as follows:

- Working in consultation with relevant local organisations, to consider how the Council might assist vulnerable and isolated local residents, particularly those in the over 50 age group, and make recommendations to Council.

- To discuss any other health and well-being related matters referred to it by Council and make recommendations accordingly.

Actions Required

- To consider the re-appointment of the above Sub-Committees and Working Groups where appropriate and to determine their roles/terms of reference.
- To consider whether the Council needs to appoint any additional Sub-Committees or Working Groups.

AGENDA ITEM 14

REPORT TO: Gwersyllt Community Council
DATE: 19 May 2021
TITLE: NHS, Care Workers and Frontline Workers Day

1. The NHS, Care Workers and Frontline Workers Day takes place on 5th July 2021 and local councils throughout Wales are being encouraged to celebrate and commemorate this date. The purpose is to lead communities in remembrance and tribute to those within the NHS, Social Care and key workers, along with members of the public, who have passed away due to the Coronavirus pandemic. It is also an opportunity to celebrate those frontline workers who undertake so much for others without regard for their own safety.
2. The Day is also intended to raise money for two charities – NHS Charities Together and the National Care Association.
3. A schedule of public events has been announced and Councils can select from the following list or add other events as they wish:
 - 10.00am: Raising and displaying the NHS, Social Care and Frontline Workers' Day Flag
 - 11.00am: Two-Minute Silence and playing the Last Post and Reveille
 - 1.00pm: Nation's Toast to the heroes of the NHS, Care Workers and Frontline Workers
 - 1.00pm: Street, Garden, Village Parties and Party-at-home.
 - 4.00pm: Afternoon Tea, including competition for the most unusual location
 - 8.00pm: Clapping Our Heroes and the Ringing of Church Bells
4. Some initial costs have been identified, based in previous observations made by members:
 - a. There is no flagpole on Gwersyllt Community Resource Centre and the cost of providing a new pole would be £85.00 plus any installation cost.
 - b. The cost of a NHS, Care Workers and Frontline Workers flag from the approved supplier would be £34.98
 - c. There may be some additional costs for any events that the Council is responsible for organising including insurance, facility hire, refreshments etc.
5. Further information, including the programme of events being organised by various Councils, can be viewed at www.nhsfrontlineday.org/programme/

STATUS: FINAL at 19/05/21

**BANK RECONCILIATION AND STATEMENT OF INCOME & EXPENDITURE
AS AT 31 MARCH 2021**

	<i>Detail</i>	<i>Totals</i>
OPENING BALANCE AS AT THE 1 APRIL 2020		
Community/Treasurer Account	97,310.18	
Business Account	241,524.08	
Cefn-y-Bedd Rec.Soc.	4,900.66	
Petty Cash	59.33	
LESS Unpresented Cheques	-9,134.74	
		334,659.51
INCOME BETWEEN 1 APRIL 2020 AND 31 MARCH 2021		
Business Account		
Interest	166.95	
Precept	220,094.00	
WCBC – Additional funding for Community Agent Scheme 2020/21	2,833.00	
WCBC - All-Wales Play Opportunities Grant	1,201.00	
Gresford United Charities Trust – Dividend monies	907.00	
Community Account		
Zurich Municipal - Refund of Overpayment	1,133.63	
Cefn-y-Bedd Rec.Soc. - Interest 2020/21	3.02	
		226,338.60
Brought Forward		560,998.11
EXPENDITURE BETWEEN 1 APRIL 2020 AND 31 MARCH 2021		
Petty Cash Expenditure	252.49	252.49
General Administration	2,051.30	2,051.30
Employer Costs	37,707.97	37,707.97
Grants		
General Grants	9,050.00	
Gwersyllt Outreach Project - Quarterly Grants	7,419.28	
Gwersyllt Churchyard - Annual Grant	5,000.00	
		21,469.28
Community Council Funding Support for WCBC Services		
Sydallt Community Centre - Residual Running Costs (Q4, 2019/20)	406.40	
Annual Charge - Management/Maintenance of CCTV Network	10,800.00	
School Crossing Patrol Service	3,527.00	
Contribution to Play Provision Projects		

Inspection and Maintenance of Play Areas		
Replacement/Repairs - Play Equipment	797.54	
Service Level Agreement	17,669.40	
Youth Work Provision (Caia Park Partnership)	34,110.92	
		67,311.26
Street Lighting		
Energy	7,844.63	
Maintenance/Repairs	9,543.47	
New installations: drop-down columns	35,876.86	
SALIX Loan Repayments	10,228.62	
Christmas Lighting	5,136.00	
Easement - Mold Road Footbridge	53.16	
		68,682.74
Office Accommodation (Gwersyllt Community Resource Centre)		
Occupation Fee	2,880.00	
Business Rates	372.27	
British Telecom	1,184.59	
		4,436.86
Other Expenditure		
Maintenance of Memorial Garden	2,398.00	
Subscriptions	25.00	
Conference/Training Fees		
Insurance Premium	2,267.26	
Web-site Support & Maintenance (12 months)	600.00	
Audit fees	408.00	
Mindfulness Workshops	457.50	
Photocopier leasing costs	419.56	
Provision of Tarmacadam Footpath - Bradley Skate Park	2,596.72	
Replanting of large Stone Container - Alyn Waters Gateway	390.00	
Dragon Dinners	305.41	
Police Target Hardening Products	599.74	
Bradley Bowling Club - Provision of new kitchen sink unit	630.00	
One Voice Wales membership Fee	1,353.00	
Purchase of Radar Gun	157.57	
		12,607.76
TOTAL EXPENDITURE		214,519.66
BANK RECONCILIATION BEING CLOSING BALANCES AS AT 31 MARCH 2021		
Community/Treasurer Account	13,064.92	
Business Account	336,726.03	
Cefn-y-Bedd Rec. Soc.	4,903.68	

Petty Cash	66.84	
Less unrepresented cheques*	- 7,383.02	
TOTAL EXPENDITURE		214,519.66
TOTAL BALANCES (Adjusted cash balance)		347,378.45
* Unrepresented Cheques		
103235 - Wrexham CBC	-40.61	
103236 - Jones Lighting Ltd.	-301.99	
103112 - R.J. Miles (James Garden Services)	-157.50	
103240 - Rawson Digital Services	-19.96	
103241 - One Voice Wales	-1,353.00	
103243 - Vic Studios Ltd.	-500.00	
103244 - The Welsh Air Ambulance Charitable Trust	-1,000.00	
103245 - AVOW	-2,776.98	
103237 - Scottish Power	-602.98	
103239 - Tim Halliwell Plumbing & Heating Ltd.	-630.00	
		- 7,383.02
** Cancelled Cheques		
103112 - Wrexham CBC	-500.00	
103083 - Royal Court Sheltered Unit	-200.00	
103221 - Royal Court Sheltered Unit	-200.00	
		-900.00