

**Peter Mullen**

*Clerk and Financial Officer /  
Clerc a Swyddog Ariannol*

Tel/Ffôn: 01978 310436

E-mail/E-bost: peterj.mullen@hotmail.co.uk

9 Windrush Close  
Wrexham  
LL13 0NJ

11 July 2013

Dear Councillor

Your attendance is requested at a **MEETING** of the **GWERSYLLT COMMUNITY COUNCIL** to be held in the **GWERSYLLT RESOURCE CENTRE** on **WEDNESDAY, 17 JULY 2013** at **7.00 p.m.** for the transaction of the business specified below.

Yours sincerely



Clerk and Financial Officer

#### AGENDA

1. **Apologies for Absence:**
2. **Declarations of Personal Interests:**
3. **Minutes:** To receive and, if found correct, confirm the Minutes of the Meeting of the Council held on 19 June 2013 (Copy attached).
4. **Policing in the Community:** To discuss the Crime Reports for June 2013 with the PCSOs in attendance (Copies attached).

(Note – The reports for Gwersyllt South and East and Gwersyllt West have yet to be received)

5. **Play Opportunities for Children and Young People:** In accordance with the decision taken at the June meeting, Claire Griffiths, Play Department Manager, AVOW, will be in attendance to discuss the opportunities for extending play provision for children and young people.
6. **New Delivery Model for Youth Work:** To note the attached letter from Donna Dickenson, Head of Integrated Youth Services, Wrexham County Borough Council.
7. **Income/Expenditure Statement and Bank Reconciliation as at the end of the First Quarter of the 2013/14 Financial Year:** (To follow).

8. **Possible Provision of Community Christmas Tree:** Clerk and Financial Officer to report.

9. **Wrexham Area Civic Society Awards 2013:** To consider the attached letter from the Wrexham Area Civic Society drawing attention to their Annual Awards Scheme and inviting nominations for the best recent contributions to Wrexham's environment.

10. **Office Accommodation:** To discuss the possible provision of Office Accommodation for use by the Clerk and Financial Officer.

11. **Applications for Financial Assistance:** To consider the following applications for financial assistance (Copies attached).

(i) **Home-Start County Borough of Wrexham:**

(ii) **Gwersyllt Congregational Church:**

(iii) **Dodds Lane Student Centre:**

12. **Street Lighting:**

13. **Applications for Planning Permission:** To consider the following applications:

- Variation of Condition 1 of Planning Permission Code No. P/2007/0897 to Allow Period of Commencement to be Extended – 5 First Avenue. Gwersyllt
- Fell 1 Beech Tree (TB1) Protected by TPO Denbighshire County Council No. 5 1950 – Woodland Adjacent to Mold Road, Cefn-y-Bedd, Wrexham

14. **Correspondence:** Clerk and Financial Officer to report receipt of any correspondence.

15. **Accounts for Payment:**

(i) **To endorse the action taken since the June meeting pursuant to the Council's Standing Orders in approving payment of the following accounts:**

- D. Pritchard Maintenance Services for Carrying Out Re-pointing and Moss Clearance works at the Memorial Gardens, Gwersyllt - £400.00
- Specialist Tree Care LTD. for Trimming the Yew Hedge at the Memorial Gardens, Gwersyllt - £96.00

(ii) **To approve accounts for payment:**

16. **Council Meeting – 18 September 2013 – Discussion with Lesley Griffiths AM:** Members are requested to provide the Clerk and Financial Officer with any questions they wish to put to Lesley Griffiths AM by the end of August 2013.

**17. August Recess:** It is recommended that:

(i) The Chair and Vice-Chair be authorised to act on behalf of the Council on any urgent matters that may arise during the August recess.

(ii) That the Chair and Vice-Chair be authorised to determine responses to any planning applications received during the August recess which cannot be held over until the September meeting of the Council.

**18. Any Other Business:**

**It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

**19. Tenders for the Installation of Lighting at Bradley Multi Use Games Area:** Clerk and Financial Officer to report.

**20. Future Maintenance of the Memorial Gardens, Gwersyllt :** Clerk and Financial Officer to report.

**Minutes of a Meeting of Gwersyllt Community Council held at the Gwersyllt Resource Centre on Wednesday, 19 June 2013**

**Members**

Councillor Michael Williams, Chair  
Councillor Mrs. Maureen Williams, Vice-Chair

Councillors	Martyn Davies	Councillors	Bernie McCann
	David Edwards		Sarah Morris
	Bob Gray		Charles Rigby
	David Griffiths		Mrs. Jackie Roberts
	Raymond Hughes		Mrs. June White
	Arfon Jones		Mike Wilde
	Mrs. Gwenfair Jones		Dennis Wynne
	Mrs. Sheelagh Jones		

**25 VARIATION IN ORDER OF BUSINESS**

It was agreed that Agenda Item 4 (Policing in the Community) and Agenda Item 5 (New Urban Villages Communities First Programme) be brought forward and dealt with prior to the Council's other business.

**26 POLICING IN THE COMMUNITY**

The Chair welcomed to the meeting PC Nick Brown and PCSO Wendy Harris.

The crime reports for the month of May 2013 were submitted and the following matters were highlighted during the ensuing discussion:

- A Member acknowledged the work undertaken by the Police in successfully dealing with a number of offences in the Gwersyllt South and East ward and asked that his thanks be conveyed to the officers involved.
- It was reported that the recent 5 week campaign aimed at targeting anti-social behaviour in the Moss Valley area had proved successful with the Police issuing a number of Section 27 notices and carrying out confiscations.
- A Member remarked that the report in respect of Gwersyllt North contained no information in respect of anti-social behaviour and, in reply, PCSO Wendy Harris said that she would bring this matter to the attention of her colleague, PCSO Catherine Griffiths-Hughes.
- It was reported that, pursuant to previous complaints, the Police had carried out dog fouling patrols in the High Street area of Gwersyllt accompanied by an enforcement officer from the County Borough Council.
- Members were also informed that the Police had issued letters to residents of Glan Llyn Road, Bradley, about vehicles being parked on pavements.

- A Member requested that the parking problems in Penrhyn Drive, Gwersyllt, near the road junction, be looked into.
- The Police confirmed that an arrest had been made in connection with the recent seizure of cannabis from a property in Old Rhosrobin.

PC Brown and PCSO Harris were thanked for their attendance.

## **27 NEW URBAN VILLAGES COMMUNITIES FIRST PROGRAMME**

The Chair extended a warm welcome to Mr. Andrew Harradine, the Cluster Manager for the Urban Villages Communities First Programme, who had been invited to attend today's meeting to outline the New Urban Villages Communities First Programme, which aimed to support the most disadvantaged people in the most disadvantaged areas.

Mr. Harradine explained that Communities First was an anti-poverty programme introduced by the Welsh Government with the following priority themes:

- Prosperous Communities
- Learning Communities
- Healthy Communities

Members were provided with a list of the 'key messages' for the programme, highlighting, among other things, the communities it would cover, the role of the recently formed Cluster Board and the responsibilities of the County Borough Council as the Lead Delivery Body. In addition, Mr. Harradine circulated a summary of the Delivery Plan and elaborated thereon, drawing particular attention to the priorities for delivery and the various performance measures that would be put in place.

Mr. Harradine responded to a number of questions raised by Members and asked that they be provided with his contact details in case they wished to obtain further information about any aspect of the programme.

Members acknowledged that the new Communities First Programme was an ambitious and challenging programme.

Mr. Harradine was thanked for his attendance.

## **28 DECLARATIONS OF PERSONAL INTERESTS**

In accordance with the Council's Code of Conduct for Members, Councillor Bernie McCann gave notice of his intention to declare a personal and prejudicial interest in Agenda Item 19 (Planning Applications), while Councillor David Griffiths advised that he would be declaring a personal, but non-prejudicial interest in Agenda Item 25 (Gwersyllt Outreach Service).

## **29 MINUTES**

**RESOLVED – That the Minutes of the Meeting of the Council held on 15 May 2013 be received and confirmed as a correct record.**

**Matters arising –**

**(i) Page 3 - Minute 8 – Urdd Gobaith Cymru – Application for Financial Assistance** - It was reported that the Clerk and Financial Officer was still awaiting information about this organisation's finances.

**(ii) Pages 3 and 6 -Minutes 6 and 17 – One Voice Wales Training Courses** – It was reported that One Voice Wales had cancelled the training courses in question because of lack of take up.

**(iii) Page 9 -Minute 24 – Position of Clerk and Financial Officer** – The Chair drew attention to the decisions taken by Council at its last meeting and these were re-affirmed by Members.

## **30 ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2013**

The Clerk and Financial Officer submitted the Annual Return for the Council for the year ended 31 March 2013.

**RESOLVED – That the Annual Return be approved for submission to the External Auditor in connection with the forthcoming external audit of the Council's activities.**

## **31 WEBSITES FOR TOWN AND COMMUNITY COUNCILS**

The Clerk and Financial Officer submitted a letter from the Head of Corporate and Customer Services, Wrexham County Borough Council, drawing attention to the availability of grants of £500.00 from the Welsh Government to assist town and community councils in setting up a new website or developing an existing website.

The Clerk and Financial Officer reported that, having advised the County Borough Council of the steps being taken by the Community Council to revise and update its existing website, he had received confirmation that the Council would be receiving a grant of £500.00 for this purpose.

**RESOLVED – That the matter be noted.**

## **32 INDEPENDENT REMUNERATION PANEL FOR WALES – PAYMENTS TO MEMBERS OF COMMUNITY AND TOWN COUNCILS**

Further to Minute 9 of the Council (15 May 2013), Members considered the determinations made by the Independent Remuneration Panel for Wales relating to town and community councils arising from The Local Government (Wales) Measure 2011.

Commenting on the matter, the Chair drew particular attention to the fact that determinations 7 to 12 were permissive powers, which, if approved for implementation, would apply to all Members at the amounts determined by the Panel. He added, however, that an individual Member may make a personal decision to elect to forgo part or all of the entitlement to any of these allowances by giving notice in writing to the proper officer of the Council.

**RESOLVED –**

**(i) That Determination 7 permitting each town and community council to make a payment to its members of a maximum amount of £100.00 per year for costs incurred in respect of telephone usage, information technology and consumables etc., be not implemented by the Council.**

**(ii) To approve the implementation of Determination 8 relating to payments in respect of travel costs and Determination 11 relating to payment of financial loss allowances.**

**(iii) That Determinations 9, 10 and 12 be noted.**

### **33 PLAY OPPORTUNITIES FOR CHILDREN AND YOUNG PEOPLE**

Members considered a letter from Claire Griffiths, Play Department Manager, AVOW, referring to the availability of funding from the Welsh Government to extend the provision of play opportunities for children and young people and offering to attend a future meeting of the Council to discuss this matter further.

**RESOLVED – That Claire Griffiths be invited to attend the next meeting of the Council on Wednesday, 17 July.**

### **34 CONSULTATION – FUTURE MANAGEMENT OF PRIVATE WATER SUPPLY PIPES**

The Clerk and Financial Officer reported that One Voice Wales had drawn its members' attention to a recent consultation by the Department for Environment, Food and Rural Affairs (DEFRA) on the future management of private water supply pipes. A copy of DEFRA's consultation paper was submitted/

**RESOLVED – That DEFRA be advised that the Council fully supports its preferred option (i.e. Option 2: Create a power to regulate) as it considers this to be the most appropriate way forward for the future management of private water supply pipes.**

### **35 CONSULTATION – LOCAL GOVERNMENT (WALES) MEASURE 2011 – PART 7 : COMMUNITIES AND COMMUNITY COUNCILS**

Members considered a Welsh Government consultation document seeking views on new guidance under Part 7 of the above Measure concerning communities and community councils.

**RESOLVED – That the matter be noted.**

**36 ONE VOICE WALES - FORTHCOMING MEETINGS/CONFERENCES**

**RESOLVED –**

- (i) That the Chair (subject to his availability) and the Clerk and Financial Officer be authorised to represent the Council at the next quarterly Area Committee of One Voice Wales.**
- (ii) That the Clerk and Financial Officer represent the Council at the 2013 Conference and AGM of One Voice Wales to be held at the Royal Welsh Showground, Llanelwedd, Builth Wells on Saturday, 5 October.**
- (iii) That the Clerk and Financial Officer represent the Council at One Voice Wales' Larger Councils' Conference to be held at the Royal Welsh Showground, Llanelwedd, Builth Wells on Wednesday, 10 July 2013.**

**37 BRADLEY FISHING CLUB - APPLICATION FOR FINANCIAL ASSISTANCE**

The Clerk and Financial Officer submitted, for Members' consideration, an application for financial assistance from Bradley Fishing Club for the purchase of tools to assist the Club in continuing its work in maintaining access to paths and the river banks and in helping to maintain a suitable habitat for wildlife.

**RESOLVED – That the Club's application for a grant of £350.00 be approved.**

**38 WREXHAM IN BLOOM BEST COMMUNITY PROJECT AWARD 2013/2014**

The Clerk and Financial Officer submitted a letter from the Service Manager of the County Borough Council's Environment Department, inviting the Council or a local community group to enter this year's Best Environmental Community Project. It was noted that the closing date for submissions (i.e. 14 June 2013) had passed.

**RESOLVED –**

- (i) That the County Borough Council be advised that the Community Council will not be entering this year's competition because of the tight timescale set by the Environment Department for submission of projects.**
- (ii) That information about future competitions be drawn to the attention of local schools and published on the Council's website.**

**39 COMMUNITY OF GWERSYLLT – PUBLIC FOOTPATHS 26 AND 28**



The Clerk and Financial Officer reported upon the outcome of a recent site meeting between representatives of the Council and Mr. Dave Smith of the County Borough Council's Environment Department, regarding the above-mentioned public footpaths.

Particular reference was made to the various works/improvements that the County Borough Council now proposed to carry out, with the Clerk and Financial Officer adding that the meeting with Mr. Smith had proved most worthwhile and that it was important that the Council continued to play its part in alerting the County Borough Council to any problems affecting the public footpath network in Gwersyllt.

**RESOLVED – That the matter be noted.**

#### **40 STREET LIGHTING**

**(i) Inoperative Lights** – The Clerk and Financial Officer was asked to draw the attention of the Environment Department to two inoperative street lights in Oak Close, Summerhill.

**(ii) Reporting of Faults – Possible Provision of Free Phone Number on Street Lighting Columns** – The Clerk and Financial Officer was asked to consult the Environment Department about this suggestion.

**(iii) Street Lighting Column No. 136 Penrhos, Gwersyllt** - It was reported that the Environment Department had advised that this street lighting column was in poor condition and should be replaced. The estimated cost of providing a replacement column at this location was £1619.38.

**RESOLVED – That approval be given for a replacement lighting column to be provided at a cost of £1619.38 (excluding VAT).**

**(iv) Possible Replacement of Concrete Street Lighting Units** – Details of the Council's stock of concrete lighting columns were submitted in order to assist Members in considering whether the Council should embark on a replacement programme.

The possible need for a Sub-Committee to look into this matter was raised.

**RESOLVED – That, as a first step, the Environment Department be requested to undertake a condition survey of the concrete lighting columns to enable the Council to consider the matter further.**

**(v) Fortnightly Night Patrol Report** – The report was submitted and noted.

**(vi) Street Lighting Problem – Heol-y-Wal, Bradley** – The Clerk and Financial Officer reported on the Council's efforts to bring this long outstanding matter to a satisfactory conclusion, referring particularly to his recent request to the Land Registry for a copy of the relevant conveyance stipulating the powers of access reserved for Scottish Power.

The matter had been referred back to Scottish Power for their attention.

**(vii) Overhanging Tree/Hedge Blocking Access to a Street Lighting Column – Main Road, Old Rhosrobin** – The Clerk and Financial Officer was asked to request the Environment Department to investigate this matter.

#### **41 APPLICATIONS FOR PLANNING PERMISSION**

**RESOLVED – That the Local Planning Authority be advised as follows:**

**(i) That the Council has no objection to the following applications for planning permission:**

- **Front and Rear Roof Alterations – 10 Cherry Tree Road, Bradley**
- **Front and Rear Roof Alterations – 12 Cherry Tree Road, Bradley**
- **Garage Extension – 12 Heulfan, Gwersyllt**
- **Erection of 2 No. Permanent Plastic Coated Information Signs – Alyn Waters Country Park, Mold Road, Gwersyllt**
- **Proposed Erection of Garage at Cae Garw, Bottom Road, Summerhill**
- **Proposed Fixing of Vinyl Banner Sign to Front of Building, Wrexham Care and Repair, Rhosddu Industrial Estate, Old Rhosrobin**

**(ii) That the Council objects to the application for planning permission relating to the proposed provision of residential units with associated parking and infrastructure at Woodlands Farm, Doods Lane, Gwersyllt, on highway safety grounds as it is particularly concerned about the difficult access to the site coupled with the absence of a public footpath on this side of Dodds Lane.**

(In accordance with the Members' Code of Conduct, Councillor Bernie McCann declared a personal and prejudicial interest in this matter (by virtue of the fact that he was a member of the County Borough Council's Planning Committee) and left the meeting taking no part in the discussion or voting thereon.)

#### **42 CORRESPONDENCE**

**(i) Proposed Traffic Calming Measures, Parking Restrictions and a 20 MPH Zone in Delamere Avenue, Gwersyllt** – The Clerk and Financial Officer reported receipt of a letter from the Environment Department, seeking the Council's observations on these proposals by 5 July 2013.

**RESOLVED – That the Environment Department be advised that the Council supports the proposals referred to.**

**(ii) NHS Wales Shared Services Partnership – Consultation** – The Clerk and Financial Officer reported receipt of letters from the NHS Wales Shared Services Partnership, drawing the Council's attention to, and inviting its observations on, the following matters:

- an application by Mr. Usman Shabbir for preliminary consent to provide pharmaceutical services in Chester Street, Wrexham; and

- an application by Boots UK Ltd. for inclusion in the pharmaceutical list at Unit 1, Plas Coch Retail Park, Plas Coch Road, Wrexham.

**RESOLVED – That the NHS Wales Shared Partnership be advised as follows:**

- **That the Council fully supports the application from Mr. Usman Shabbir on the grounds that it would welcome the provision of an independent service in the town centre, offering the public greater choice and providing competition for the much larger prescribing companies.**
- **That the Council also supports the application by Boots UK Ltd., but requests that the pharmacy should be permitted to deal with both private and NHS prescriptions.**

(iii) **Future of Public Service Delivery in Wales** – The Clerk and Financial Officer drew attention to a recent letter from the Welsh Government’s Commission on Public Service Governance and Delivery, inviting councillors and members of the public alike to engage with the Commission in helping to shape the future of public service delivery in Wales.

**RESOLVED – That copies of the Commission’s letter and accompanying enclosures be circulated to all Members to enable them to respond to the Commission on an individual basis if they wish to do so.**

#### **43 COUNCIL MEETING – WEDNESDAY, 18 DECEMBER 2013**

The Clerk and Financial Officer reminded Members of the scheduled date for the December 2013 meeting of the Council and asked whether they wished to take the opportunity to confirm this date or agree an alternative.

**RESOLVED – To adhere to the scheduled date for the December 2013 meeting of Council.**

#### **44 ACCOUNTS FOR PAYMENT**

**RESOLVED – That the following be paid:**

- **Wrexham County Borough Council – Total Employer Costs paid in May 2013 - £1270.41 (Cheque No. 102127)**
- **Wrexham County Borough Council – Recharge for Photocopying of Agenda Papers and Other Documents - £29.31(Cheque No. 102128)**
- **Scottish Power – Energy Charges for the Period 30 April 2013 to 31 May 2013 - £1551.23 (Cheque No. 102129)**
- **Peter Mullen – Petty Cash - £100.00 (Cheque No. 102131)**
- **Peter Mullen – Reimbursement for Fee Paid to the Land Registry for Provision of a Copy of Conveyance Relating to a Property in Bradley – Street Lighting Issue - £11.00 (Cheque No. 102130)**

#### **45 MAYOR’S CIVIC VISIT TO CHURCH – SUNDAY, 7 JULY 2013**

**RESOLVED - That the Chair and Vice-Chair represent the Council at the Mayor's Civic Visit to Church on Sunday, 7 July 2013.**

**46 BRADLEY BOWLING CLUB – COMPETITION FOR YOUNG PEOPLE**

Councillor McCann updated Members on this new 6 week competition and referred to the involvement of local PCSOs.

**47 BLUEBELL LANE/PLAS ACTON ROAD, PANDY – MISSING ROAD CHEVRONS**

Councillor David Griffiths undertook to follow up this matter.

**48 BUDGET PROVISION FOR YOUTH SERVICE**

Arising from Members' comments, the Clerk and Financial Officer was asked to draw the County Borough Council's attention to the provision made in the Community Council's budget to help support the youth service.

**49 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED – That under the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

**50 SERVICE LEVEL AGREEMENT (SLA) – GWERSYLLT OUTREACH PROJECT**

With reference to Minute 23 of the Council (15 May 2013), the Clerk and Financial Officer submitted, for Members' consideration, the draft new Service Level Agreement (SLA) drawn up by the Citizen's Advice Bureau (CAB). He also circulated a copy of his letter to the CAB dated 22 April 2013, setting out the various conditions and performance indicators previously agreed by Council.

**RESOLVED – That the conditions and performance indicators set out in the Clerk and Financial Officer's letter dated 22 April 2013 be re-affirmed and incorporated into the proposed new SLA.**

(In accordance with the Council's Code of Conduct for Members, Councillor David Griffiths declared a personal, but non-prejudicial interest in this matter (by reason of the fact that the CAB's Chief Executive was known to him) and remained in the meeting, taking part in the discussion and voting thereon).

**51 INTERNAL AUDIT REPORT 2012/2013**

Further to Minute 21 of the Council (15 May 2013), the Clerk and Financial Officer circulated, for Members' consideration, a proposed response to the recently received Internal Audit Report 2012/2013.

**RESOLVED – That the Clerk and Financial Officer’s proposed response be approved for submission to the Council’s Internal Auditor.**

**52 HM REVENUE AND CUSTOMS (HMRC)**

The Clerk and Financial Officer reported upon two matters raised by HMRC, one relating to the tax year 2010/11 and one relating to the tax year 2011/12.

**RESOLVED –**

**(i) To authorise payment of the £113.20 owed to HMRC for the tax year 2010/11.**

**(ii) That all necessary steps be taken to reclaim the overpayment made to HMRC in the tax year 2011/12.**

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**GWERSYLLT NORTH**

**04/05/2013**

**PCSO Phil Peters - 07775220290**  
[philip.peters@nthwales.pnn.police.uk](mailto:philip.peters@nthwales.pnn.police.uk)

**Crimes for June 2013**

<b><u>OFFENCE</u></b>	<b><u>MAR</u></b>	<b><u>APR</u></b>	<b><u>MAY</u></b>	<b><u>JUNE</u></b>	<b><u>JULY</u></b>
<b>VIOLENCE AGAINST PERSON</b>	1	7	2	5	
<b>ROBBERY</b>	0	0	0	1	
<b>BURGLARY</b>	2	0	0	2	
<b>BOTD</b>	1	2	4	1	
<b>DRUGS</b>	1	0	2	0	
<b>THEFT FROM VEHICLE</b>	0	0	0	2	
<b>UTMV</b>	1	0	0	0	
<b>VEHICLE INTERFERENCE</b>	0	0	0	0	
<b>THEFT &amp; HANDLING</b>	4	0	6	7	
<b>FRAUD</b>	1	0	1	0	
<b>ARSON</b>	0	0	0	0	
<b>CRIMINAL DAMAGE</b>	3	3	6	2	

**VAP:** 1 x Community Resolution  
3 x On-going  
1 x Restorative Resolution

**Robbery:** On-going

**Burglary:** 2 x On-going

**BOTD:** Undetected

**Theft from vehicle:** 1 x On-going  
1 x Undetected

**Theft & Handling:** 5 x Undetected  
1 x Community Resolution  
1 x On-going

**Criminal Damage:** 1 x Undetected  
1 x Charged

**ASB:** Youths passing through Gwersyllt from Daisy fields towards the Moss area. Youths tend to be loud and in groups, patrols increased due to increase in ASB.

**Children and Young People Service/Gwasanaeth Plant a Phobl Ifanc**

Lampit Street, Wrexham LL11 1AR  
Stryt y Lampint, Wrecsam LL11 1AR  
Tel/Ffôn: 01978 297401  
www.wrexham.gov.uk www.wrecsam.gov.uk



Mr P J Mullen  
9 Windrush Close  
Wrexham  
LL13 0NJ

Your Ref/Eich Cyf  
Our Ref/Ein Cyf

PM/GWER/SYD  
DD/GWER/SYD

Date/Dyddiad

5<sup>th</sup> July, 2013

Ask for/Gofynner am

Donna Dickenson

Direct Dial/Rhif Union  
E-mail/E-bost

01978 295495  
donna.dickenson@wrexham.gov.uk

Dear Mr Mullen,

I am now in a position to provide you with an update on the timescales for changes to the delivery model for youth work in your area. From week commencing 2<sup>nd</sup> September, 2013 we will introduce a new programme of activities that have been developed in partnership with young people. We will also work in partnership with other organisations that provide youth support services to ensure that young people are aware of the opportunities available to them. The activity programme will be shared with young people across the area and we would be grateful if you could also include it in any publications you may use to deliver community news. Programmes for all areas will be posted on [www.youngwrexham.co.uk](http://www.youngwrexham.co.uk).

Although in some communities we will no longer deliver a youth club on a weekly basis, in future the Youth Service requires the use of a building for the delivery of a fixed-term youth club, drop-in, project night, or specialist activity, it will lease alternative space within the community or in a neighbouring community to facilitate this.

If you require any further information, please do not hesitate to contact me.

Yours sincerely,

**Donna Dickenson**  
**Head of Integrated Youth Services**

**John Davies**  
Head of Lifelong Learning/  
Pennaeth Dysgu Gydol Oes

**Susan Evans**  
Head of Children and Young People – Prevention and Social Care/  
Pennaeth Plant a Phobl Ifanc – Atal a Gofal Cymdeithasol



ITEM 9

27 Fairfield Street  
Wrexham LL13 7DU

01978 293247 (daytime)  
n.roe@glyndwr.ac.uk

28 June 2013

Dear Community Councillor,

**Wrexham Area Civic Society Awards 2013**

As you may already know, Wrexham Area Civic Society operates an annual Awards scheme for the best recent contributions to Wrexham's environment. The Society is seeking nominations, which may be in any of the categories listed below.

**New build.** A recently completed project, of outstanding architectural merit

**Restoration or refurbishment of an existing building.** This must be a recently completed full restoration or refurbishment, maybe with public funding, not merely, for example, redecoration or repointing

**Landscape or environmental improvement.** Examples are landscaping of a derelict site; the creation or restoration of a park or playground ; public art such as a sculpture or mural

**Award for Sustainability.** A recently completed or refurbished building or project which demonstrates environmental sustainability well in advance of statutory requirements

**The Ruth Howarth Award.** An award made for a significant contribution to Wrexham's environment or quality of life, not necessarily a building or landscape

The Civic Society is keen to work closely with Community Councils and welcome award nominations. If you wish to nominate a project, please use the attached form and post to Nick Roe, 27 Fairfield Street, Wrexham LL13 7DU, by 30 September 2013. Multiple nominations may be made, but please use one copy of the form for each project nominated. The Awards Evening will be on Friday 22 November 2013. Information about 2012 Awards may be found on our website: [www.wrexhamcivic.co.uk](http://www.wrexhamcivic.co.uk)

Yours faithfully,



Nick Roe

Secretary, Wrexham Area Civic Society



Wrexham Area Civic Society Awards 2013. Nomination Form.

Name & address of Project:

Award category for which project is being nominated:

Person making nomination:

Name:

Address:

Phone:

Email:

Reasons for award nomination:

Developer of project or site owner (if known):

Name:

Address:

Phone:

Email:

Architect or designer of project (if known)

Name:

Address:

Phone:

Email:

Contact for access:

Name:

Address:

Phone:

Email:

GWERSYLLT COMMUNITY COUNCIL

1. What is your organisation's name and address?

Organisation name

HOME-START COUNTY BOROUGH OF WREKHAM

Organisation address

THE SALVATION ARMY PREMISES  
GARDEN ROAD  
RHOSDDU  
WREKHAM LL11 2NU.

2. What type of organisation are you?

Voluntary or community organisation

Sports club/group

Senior citizen's club/group

School

Health body

Other (please specify)

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3. Are you a registered charity? No  Yes

and a Company limited by Guarantee

If yes what is your registration number

1105325

Company no. 5166704

When did your organisation start?

Month

-

Year

1991

⊙ Are you a branch of a larger organisation? No  Yes

If yes, what is the name of your larger organisation?

⊙ We affiliate to Home-Start UK, but are an independent local charitable company,

Are there any restrictions on who can join your organisation?

No

Yes

If yes, what are they and why do you have them  
(maximum 50 words)

4. Does your organisation have a website?

No

Yes

If yes, what is your website address?

homestartcbw.co.uk

5. What does your organisation do?

(maximum 50 words)

Home-start is a community-based scheme which provides a range of high quality a personalised services, supporting families by using volunteer parents because they have experience of bringing up children by:

- emotional support to parents;
- encouraging the children's development;
- practical help with budgeting, showing cooking skills, keeping appointments etc.

6. How much are you applying for?

£ a contribution to our ongoing work

7. If your application is successful, what do you intend to do with the Council's grant?

(maximum 100 words – bullet points acceptable)

To support new, and existing, vulnerable young families - and their volunteers - living in the Cwmsyllt area of Wrexham County Borough. Both families and volunteers are supported by suitably qualified organisers.

8. Have you applied for a grant from other sources?

No  Yes

If yes, provide details  
(maximum 50 words)

Community Casnals within the County Borough of Wrexham - as we work county-wide. Contracts with Wrexham County Borough + BCU Health Board are fundamental to maintain the quality family support service we continue to offer as are the grants from BBC Children-in-Need + Henry Smith Foundation plus our ongoing fund-raising events.

9. Financial information

Please enclose relevant financial information as listed below.

Latest bank statement or audited accounts

Your organisation must have a recognised bank account into which all transactions can be tracked.

Bank Name

HSBC

Bank Address

17-19 REGENT STREET  
WREXHAM  
LL11 1RN.

Account Name

HONESTART COUNTY  
BOROUGH OF WREXHAM

Account Number

72178699

**10. Certifying (and Countersigning) the Application**

I certify that all the information contained in this application is correct.

Name

JILL MORRIS

Signature

J. Morris

Position in organisation

TRUSTEE &  
TREASURER

Contact details

01978 366660 (office)  
01978 855267 (home)

Date

6/6/2013

Every application for financial assistance must be endorsed by a countersignatory. The countersignatory must be someone who is resident in the County Borough. He/she should be of 'good standing' in the community and preferably hold a substantive position (e.g. Member of Parliament, Minister of Religion, Doctor, Dentist, Lawyer, Justice of the Peace, Lecturer, Teacher, Accountant, Established Civil Servant, Senior Manager).

Application Countersigned by:

Name GWYNETH WILLIAMS

Signature GWilliams

Position JUSTICE OF THE PEACE

Date 9. June. 2013

**GWERSYLLT COMMUNITY COUNCIL**

1. What is your organisation's name and address?

Organisation name

Gwersyllt Congregational Church

Organisation address

Hope St.  
Gwersyllt, Wrexham.  
LL11 4NT

2. What type of organisation are you?

Voluntary or community organisation

Sports club/group

Senior citizen's club/group

School

Health body

Other (please specify)

Church

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3. Are you a registered charity? No  Yes

If yes what is your registration number

Churches are Exempted Charities

When did your organisation start? Month

Year

1888

Are you a branch of a larger organisation? No  Yes

If yes, what is the name of your larger organisation?

Are there any restrictions on who can join your organisation? No  Yes

If yes, what are they and why do you have them  
(maximum 50 words)

Anyone can attend Church, but you are required to be a Baptized Christian to be accepted into membership.

4. Does your organisation have a website? No  Yes

If yes, what is your website address?

www.gwersylltchurch.com

5. What does your organisation do?  
(maximum 50 words)

Work in the community with all ages to encourage Christian values and faith.  
In addition to the two Sunday services where we have over 130 attending from the community;  
There are Mothers and toddlers groups, Youth Work, Coffee mornings and weekly gatherings for older folks. We also run free courses.



6. How much are you applying for?

£ 3000

7. If your application is successful, what do you intend to do with the Council's grant?

(maximum 100 words – bullet points acceptable)

This Grant would benefit the Church and the Community by helping us update the Audio/Visual systems both upstairs in the Church and downstairs in the Church hall.  
Our plan is to attract more kids into church by using this new Sound and Vision system so they are off the streets, introducing them to key figures in our community (community support officers) As well as to encourage older folks into church by installing a hearing aid loop downstairs.  
We have had a couple of quotations ranging from £4971 up to £6487. (Attached)  
While we have a small amount of funds to support this, we are significantly below what is required. Any support you could give would be hugely beneficial.

8. Have you applied for a grant from other sources?

No  Yes

If yes, provide details  
(maximum 50 words)

Wrexham County Borough Council church fund grant of £500 (decision pending).

9. Financial information

Please enclose relevant financial information as listed below.

Latest bank statement or audited accounts

Your organisation must have a recognised bank account into which all transactions can be tracked.

Bank Name

Lloyds TSB

Bank Address

Regent Street,  
Wrexham.

Account Name

English Congregational Church

Account Number

00068771

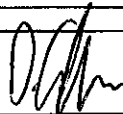
#### 10. Certifying (and Countersigning) the Application

I certify that all the information contained in this application is correct.

Name

Darren Coffin

Signature



Position in organisation

Treasurer

Contact details

Darren Coffin  
19 Bentley Ave  
Gwersyllt, Wrexham.  
LL11 4RT  
Tel: 07870575461 or 01978 752119  
Email: darrenc1975@yahoo.co.uk

Date

26th June 2013

Every application for financial assistance must be endorsed by a countersignatory. The countersignatory must be someone who is resident in the Counter Borough. He/she should be of 'good standing' in the community and preferably hold a substantive position (c.g. Member of Parliament, Minister of Religion, Doctor, Dentist, Lawyer, Justice of the Peace, Lecturer, Teacher, Accountant, Established Civil Servant, Senior Manager).

Application Countersigned by:

Name Ian Hughes

Signature *Ian Hughes*

Position Pastor / Church Leader

Date 28/06/2013

Darren Cofin  
 Gwersyllt Congregational Church  
 Hope Street  
 Gwersyllt  
 Wrexham  
 LL11 4NT

Our ref: 9277

26 June 2013

Dear Sirs,

**Re: Sound and Vision Systems**

Further to my visit and discussion with you regarding the church sound and video systems, I have pleasure in enclosing my recommendations on the system and a possible improvement scheme for consideration.

For the downstairs worship area the best solution would be to have ceiling speakers towards the rear of the area. The system will be used with a new lapel radio microphone system. The induction loop cable shall be run in the ceiling void The loop driver will be wall mounted at high level, the loop will take an audio feed from the audio amplifier.

For the sound system upstairs in the main worship area we will install two 12inch black loudspeakers. These will be mounted on the first beams at high level. A new cable will be run from the sound system cupboard towards the rear of the church. A new power amplifier will feed these two speakers. Your existing Mackie active speakers will be able to be used as foldback - using your existing mutlicore cable.

A new mixing desk shall be provided. The desk will have 20 mono mic/line inputs and 2 stereo input channels. The desk has two group buses and three auxiliary outputs. You existing loop system shall be retained. An audio link shall be provided to enable the sound from the upstairs church to be relayed to the small worship area downstairs.

For the video we will install a 6ft wide screen and short throw projector. The projector will be mounted on the front wall within the recessed area as discussed on site, The VGA input plate shall be located in the transept where the music group are located.

The following proposals for your consideration are based upon products which have been proven in similar applications as yours.

Qty	Code	Description
<b>Downstairs Chapel</b>		
1	A-1706	TOA 60watt Mixer amplifier
2	RCS8	8Inch Co-axial ceiling loudspeakers and pattresses
1	WS5	TOA UHF Lapel radio microphone system
		Cables, connectors fixings etc
		<b>Supplied and installed for the sum of £815.72 Ex VAT</b>



		<b>Downstairs Chapel Loops System</b>
1	ET6	Compact wall mounted loop driver
1	APM	Wall/ceiling mount boundary microphone
		Cables, connectors fixings etc
		<b>Supplied and installed for the sum of £385.00 VAT Zero rated supply of an aid to a charity.</b>
		<b>Upstairs Chapel Sound System</b>
2	HS120	TOA HS120B 12inch loudspeakers and wall brackets
1	RMX850	QSC Stereo power amplifier
1	MPMi20	Soundcraft mixing desk
		Cables, connectors fixings etc
		<b>Supplied and installed for the sum of £2,211.40 Ex VAT</b>
		<b>Upstairs Chapel Video System</b>
1	EB4	Epson EB-470 Short throw projector
1	SEW18	6x4 4:3 Electric screen
1	VGAP	VGA Input socket plate
		Cables, connectors fixings etc
		<b>Supplied and installed for the sum of £1,994.00 Ex VAT</b>

**Payment Terms**

Invoiced – due 14 days from invoice date.

All prices quoted are exclusive of Value Added Taxes, which would be invoiced at the prevailing rate at the time of invoicing.

**Delivery**

Delivery of the above equipment will be 10-14 days from receipt of order.

**Validity**

This quotation remains valid for 30 days from the date of quotation.

We trust this meets with your approval and await your further instructions in due course.

Yours faithfully  
**For PAS Sound Engineering Ltd**



Bernie Boardman TechInstSCE  
Sales

# HILLTOP AUDIO VISUAL

sound reinforcement - induction loop - data projection

Darren Coffin  
19 Bentley Avenue  
Gwersyllt  
LI11 4rt

07870 575461  
Darren.coffin&honeywell

Monday 21st January 2013

Dear Darren,

**Re: Gwersyllt Congregational Church - Audio Visual systems**

## **Downstairs room**

This room only requires a very simple PA system with induction loop.

### **Loudspeakers**

A pair of Mask 4 loudspeakers will be mounted on the side walls. These units will be white.

### **Microphone**

An Audio Technica ATW2000 series radio microphone will be supplied with lapel pack.

### **Line input**

A line input socket will be provided for the connection of iPod, laptop, CD etc.

### **Induction loop**

An induction loop for the hard of hearing will be installed in this meeting room to provide a field strength to IEC60118-4 standards.

### **System enclosure**

The system will be housed in a beige steel cabinet located in the corner of the room, near the window.

Qty	Item	Unit	Goods	VAT
1	TOA A-2030 amplifier 4 channel 30W	131.43	131.43	26.29
1	Induction loop driver ET150	190.00	190.00	38.00
1	Reel induction loop cable 1mm	19.75	19.75	3.95
1	ATW 2110a/P radio microphone with lapel pack	288.00	288.00	57.60
1	TOA rack mount for amplifier	23.00	23.00	4.60
1	Beige steel wall cabinet with locking door	109.78	109.78	21.96
2	Line input socket	5.30	10.60	2.12
10	Metres audio line cable	1.02	10.20	2.04
1	Installation charge	285.00	285.00	57.00
			Goods/Services	1067.76
			VAT	213.55
			<b>Total £</b>	<b>1281.31</b>

## **Main Church**

### **Audio**

Some of the existing equipment can be retained such as-

Behringer Xenyx 2442 mixer  
 Sure radio microphones - 1 handheld + 1 lapel  
 Induction loop driver  
 Stage box and multi core cable to worship band

### **Loudspeakers**

The loudspeakers presently used in the church are too powerful for this venue and in a undesirable location. This creates a problem with acoustic feedback on the system.

I recommend that a pair of loudspeakers Mask 6 are installed to cover the main body of the church. These will be neatly positioned as illustrated against the roof timbers.

A further pair of loudspeakers Mask4 will be mounted on the roof timbers above the front 3 rows of the congregation.

An amplifier will be supplied at the rear of the church to drive the new loudspeakers.

### **Microphones**

In addition to the existing radio microphones, a further ATW2000 series lapel radio microphone will be supplied.

Qty	Item	Unit	Goods	VAT
2	Loudspeakers Mask 6 black	90.00	180.00	36.00
2	Loudspeakers Mask 4 black	45.00	90.00	18.00
1	Reel loudspeaker cable	37.00	37.00	7.40
1	Amplifier Champ 2 2 x350X max 40hm	392.85	392.85	78.57
1	ATW 2110a/P radio microphone with lapel pack	288.00	288.00	57.60
1	Installation charge	285.00	285.00	57.00
		Goods/Services	1272.85	
		VAT	254.57	254.57
		<b>Total £</b>	<b>1527.42</b>	

### Visual

An electric projection screen of size 2x 1.5M will be installed on 15cm standoff brackets (to avoid the cross)

An Epson EB430 short throw projector will be suspended from the roof timbers as illustrated just 1M from the screen surface.

A 19" LCD foldback monitor will be mounted in the transept to display the projected image back those on the stage.

Inputs for Laptop VGA and composite video will be provided in the transept, close to the worship band.

Mains for the projector and screen will be run from the double socket in the meeting room behind.



Qty	Item	Unit	Goods	VAT
1	Electric projection screen 2.0 x 1.5M IR	263.00	263.00	52.60
1	Pair 150mm stand off brackets	23.00	23.00	4.60
1	Projector Epson EB430 - 3000ANSI XGA	791.66	791.66	158.33
1	Ceiling mount 1.2M drop	68.00	68.00	13.60
1	Additional 1M drop pole	27.00	27.00	5.40
1	Iiyama 19" LCD with tough glass screen	140.00	140.00	28.00
1	LCD mount with tilt/swivel	18.00	18.00	3.60
1	VGA splitter	28.15	28.15	5.63
1	PC input (VGA)	15.30	15.30	3.06
30	Metres VGA cable	1.31	39.30	7.86
30	Metres Video cable	0.80	24.00	4.80
30	Metres Mains cable	0.80	24.00	4.80
30	Metres cable trunking	1.40	42.00	8.40
1	Installation charge	585.00	585.00	117.00
		Goods/Services	1802.41	
		VAT	360.48	360.48
		<b>Total £</b>	<b>2162.89</b>	

You may also wish to purchase the following optional items-

Samsung NP300E5A laptop	£406.25 + VAT (487.50)
EasyWorship display software	£237.50 + VAT (285.00)

EasyWorship will easily enable the display of Song words, liturgy and scripture. It is also compatible with Microsoft PowerPoint. A 30 day trial version of EasyWorship can be downloaded from [www.easyworship.com](http://www.easyworship.com)  
 Unfortunately it is uneconomical for me to supply Microsoft Office software as churches and charities can now purchase it at a discounted rate from Expressware <http://www.charityexpressware.co.uk/>

**Conditions**

The quotation is fixed and valid for 6 months if pursued directly by the end user subject to continued availability of the exact equipment specified. It may be necessary to supply alternative equipment to the same specification but which is current at the time of ordering. This could result in some adjustment to the quotation.

If the quotation is pursued by a contractor on behalf of the end user then a 15% surcharge is added.

Installations are carried out in strict rotation from date of order.

Duration of installation is not more than 3 days.

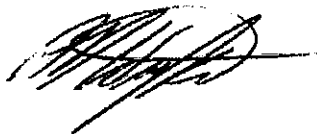
A 30 day invoice is issued after installation.

All equipment has a manufacturers warranty of 12 months unless otherwise stated (projectors 3 years).

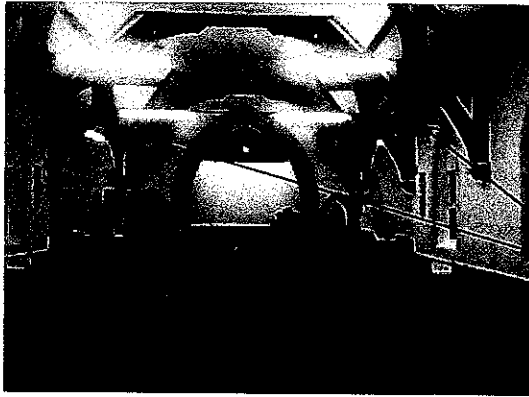
Safety – The church and hall must be unoccupied on the days booked for installation. Failure of this will result in our engineers leaving site. A 1 day installation charge will remain.

If you require any further information or have any questions, please call me on 07976 946728 or email [ant@hilltopav.co.uk](mailto:ant@hilltopav.co.uk)

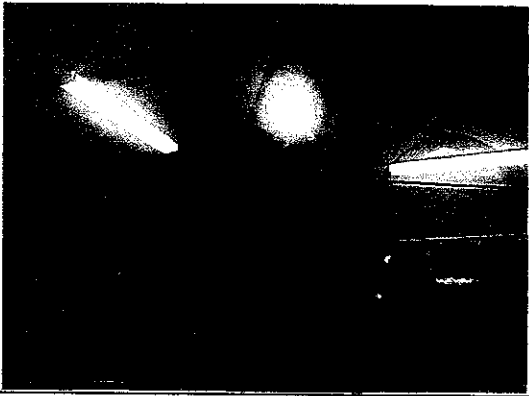
Yours sincerely

A handwritten signature in black ink, appearing to read 'Anthony Wright', with a long horizontal stroke extending to the right.

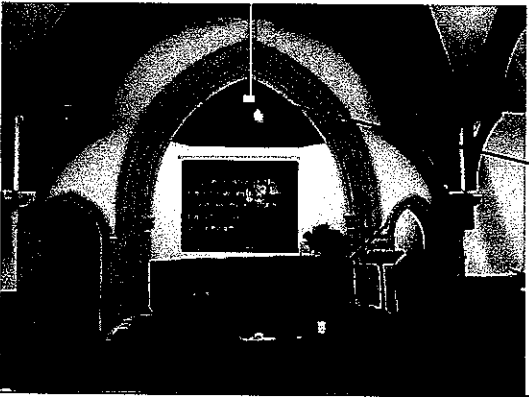
Anthony Wright



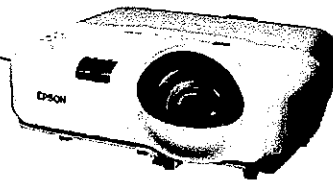
Showing location of Mask 6 Loudspeakers



Location of front loudspeakers Mask 4



Showing location of screen and projector.



ITEM 11 (iii)

Mr P J Mullen  
9 Windrush Close  
Wrexham  
LL13 ONJ  
24<sup>th</sup> June 2013

Miss K Jones  
Dodds Lane Student Centre  
Dodds Lane  
Gwersyllt  
LL11 4PA

Dear Mr P J Mullen

I am currently a student at Dodds Lane Student Centre in Gwersyllt. We are a small Behaviour Unit.

I have been a pupil in the school since 21<sup>st</sup> June 2012. When I started in this school my attendance was really bad but thanks to the support and encouragement I've been given by the staff my attendance has improved as well as that of my friends who are here as well.

We are very proud to say we have a shield with every pupils name on who has attended school every day for a whole term and had 100% attendance. The good news is the shield is full but we have no funds available to purchase a new one.

We have weekly Student Council meetings and we came up with the idea to get in touch with you to see if you had any funds available to purchase another shield for us. As I am the Secretary for the Student Council this is my role so hope you don't mind me writing to you.

I'm sure you can understand we are very proud of our attendance and hope you will be able to help with our request. I look forward to hearing from you in the near future.

Yours sincerely

Katie Jones

A handwritten signature in black ink, appearing to read 'Katie Jones', written over a circular scribble.